

**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S DECEMBER MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOUTH**

TUESDAY, 13 DECEMBER 2016

The programme for the day is:

10.30 a.m: **Resource Management Committee Meeting**

On completion of RMC Meeting: **Council Meeting**

Councillor Workshops:

**Standing Orders (starting at 10.00 a.m.)
Civil Defence**

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 13 December 2016**

N. CLEMENTSON
CHAIRPERSON

M. MEEHAN
Chief Executive Officer

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
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3.		PRESENTATION
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5.		REPORTS
		5.1 Planning and Operations Group
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2.1

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THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE HELD ON 14 NOVEMBER 2016, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOOUTH, COMMENCING AT 10.30 A.M.

PRESENT:

N. Clementson (Chairman) A. Robb, P. Ewen, A. Birchfield, T. Archer, S. Challenger, P. McDonnell, J. Douglas

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), G. McCormack (Consents & Compliance Manager), R. Mallinson (Corporate Services Manager), R. Beal (Operations Manager), N. Costley (Strategy & Communications Manager), S. Jones (Planning Team Leader), T. Jellyman (Minutes Clerk)

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3. MINUTES

Moved (Archer / Challenger) that the minutes of the previous Resource Management Committee meeting dated 4 October 2016, be confirmed as correct, with the addition of the comments made by Cr Ewen regarding the possibility of adding the words "Tai Poutini" to The West Coast Regional Council's name.

Carried

Matters Arising

Cr Archer asked G. McCormack for an update on the Okuru Enterprises resource consent application. G. McCormack advised that this consent application was processed as a non-notified consent and he would provide further information to Cr Archer after today's meeting.

5. REPORTS

5.1 PLANNING AND OPERATIONS GROUP

5.1.1 PLANNING REPORT

S. Jones spoke to this report and advised that submissions have now closed for the Land and Water Plan – Plan Change 1. She reported that 46 submissions were received, further submissions have now also closed and 26 further submissions were received. S. Jones reported that staff are now reviewing submissions, and a recommending report will be compiled.

S. Jones reported that the NPS on Urban Development Capacity has now been released. She advised that Council made a submission on this and the final version of the NPS is now on the MfE website. S. Jones advised that the NPS is primarily directed at the large urban centres.

S. Jones reported that the MfE has published a report on Compliance, Monitoring and Enforcement. She advised that the report does not make any recommendations but sets out what is currently happening around the country. S. Jones stated that Council was not consulted on this initially, but Compliance staff prepared comments late in the process. These were well received by MfE and MfE then made changes to the report which reflected the way this Council carries out compliance work.

S. Jones reported that this Council and Grey and Buller District Councils made a submission to the Productivity Commission on Better Urban Planning. She advised that the report date has been delayed to February 2017 due to the number of submissions made.

Cr Birchfield stated that he would like a copy of the MfE Compliance, Monitoring and Enforcement Report. S. Jones agreed to send the link to Cr Birchfield. She advised that this Council was not one of the participating Councils of the 13 councils originally involved. S. Jones stated that upon hearing of the project this Council become involved as there were not many smaller regional councils involved. Cr Archer asked when the hearings for the Land and Water Plan are likely to take place. S. Jones advised that hearings are expected to take place in the first half of next year.

Moved (Archer / Robb) *that the report is received.*

Carried

5.1.2 REGIONAL POLICY STATEMENT

N. Costley spoke to this report. She advised 72 submissions were received in 2015, with 22 further submissions. N. Costley advised that over the last year staff have been working on a recommending report. She stated that prehearing meetings have been held with the key stakeholders over the past two months, which have been very useful in ironing out potential difficulties and understanding what the RPS is trying to achieve. N. Costley advised that Council is ensuring that the RPS is crafted for this region and represents the issues and pressures faced on the West Coast. N. Costley advised that the intention is to hold facilitated collaborative sessions with the key stakeholder to work through and resolve points raised by submitters to reach outcomes that are mutually agreeable and will reduce the risk of appeals being made after the decisions have been released. Cr Robb asked if the submitters have indicated whether or not they will participate in these sessions. N. Costley advised that those previously spoken to have indicated that this is a good idea and that they are keen to be involved. She advised that the sessions are scheduled for the second week of December and all parties that have been met with during the prehearing meetings will be invited to attend. Cr Robb stated that he agrees with the process but it does not guarantee that Council will get the outcome it is seeking but it will be good to try to get some common ground. M. Meehan advised that it is hoped that all parties involved will get together and engage and they will better understand what all parties involved are trying to achieve. He stated that this is a positive way to try to reduce appeals further down the line and to get parties that at the opposite end of the spectrum to get together prior to the hearings and to find middle ground. Cr Birchfield stated that he feels this is going to take too long. M. Meehan advised that optimistically hearings will be held in the first quarter of next year, recommending reports will then be put together, with decisions being notified by the middle of next year. Cr Birchfield stated that some parties will be very hard to satisfy. M. Meehan stated that he is hopeful that all parties will participate and will be willing to engage to come to a common way of thinking. Cr McDonnell asked what the tenure is for the RPS. N. Costley advised that the previous RPS was adopted in 2000. Cr Archer asked who would be representing Council and would Councillors be invited. N. Costley advised that M. Meehan will front Council's point of view and will look for outcomes that are best for the region. N. Costley, S. Jones and L. Sadler will also be in support roles. N. Costley stated that she is unsure of the role that elected members might play as she is unsure of how this would sit with those attending. Discussion took place and Cr Archer stated that he assumes that councillors would be on the hearing committee. M. Meehan stated that these are pre hearing meetings, not committee meetings, he advised these have been held at a staff level. Cr Ewen stated that under Standing Orders, any Councillor can attend any committee meeting of council.

Moved (Ewen / Archer)

1. *That the report be received.*
2. *That Council resolves to extend the time to release decisions for two years, to December 2018, on the Proposed Regional Policy Statement.*

Carried

5.1.3 PROPOSED REGIONAL PEST PLANT MANAGEMENT PLAN

R. Beal spoke to this report and advised that submissions closed on 21 October with seven submissions received. R. Beal advised that there is an amendment to this report, with Canadian Geese referred to in the staff report, not Paradise Ducks. R. Beal advised that staff are now working on a recommending

report. R. Beal advised that submitters are broadly supportive of the Plan. Cr Archer asked R. Beal if anyone has been disadvantaged as a result of the late submissions. R. Beal confirmed that nobody has been disadvantaged. Cr Ewen asked if a peer review is necessary. M. Meehan advised that MPI had offered to do the peer review process because of the new policy direction. M. Meehan advised that the Biosecurity Officer has consulted with a colleague from Ecan to review the Plan to ensure that it is consistent with what is happening around the South Island. Cr Birchfield asked if Paradise Ducks are still listed as a pest. R. Beal advised that they are still listed as a game bird under the Fish and Game rules and a special permitted can be applied for outside of the season.

Moved (Challenger / McDonnell)

1. *That the report be received.*
2. *That Council accepts the late submissions received from Te Runanga O Makaaawhio and Denise Howard.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

G. McCormack spoke to his report and reported that six site visits were carried out in relation to consent applications. He reported that 19 non notified resource consent applications were received, including two for whitebait stands. G. McCormack reported that three variations to consent conditions were granted. G. McCormack answered various questions from Councillors including a request from Cr Ewen for a report on the engineered platform in relation to RC-2016-0111 for Roa Mining Ltd. Discussion took place on which agency takes responsibility for the work currently being undertaken at Pike River Mine. M. Meehan clarified that Council would not have responsibility for this site in relation to the potential for water to be dammed in the portal.

Moved (Challenger / Birchfield) *That the November 2016 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

G. McCormack spoke to this report. He advised that 120 site visits were carried out during the reporting period. G. McCormack reported that 21 incidents / complaints were dealt with. G. McCormack reported that one letter of direction, seven formal warnings, two infringement notices, and four abatement notices were issued during the reporting period. He reported that eleven mining work programmes has been received during the reporting period and two bonds are recommended for release. Cr Clementson commented that there seems to be an increase in the amount of formal enforcement action taken. G. McCormack responded that the increase in complaints is perhaps as a result of the better weather and people getting out and about a bit more.

Moved (Birchfield / Archer)

1. *That the report be received.*
2. *That the bonds for Hampton RC10214 and Greid Mining RC2014-0207 are released.*

Carried

5.2.3 EXPLORATION NEW ZEALAND LTD RC12217 BOND REPORT

G. McCormack spoke to the report and advised that he has tried to make contact with the company in question and has been unsuccessful. G. McCormack reported that the company was served with an abatement notice to undertake rehabilitation of the mined area and they have not complied with this. G. McCormack reported that he has been in discussions with the landowner and has now come to an agreement with him to do the rehabilitation work. G. McCormack confirmed that there is not a lot of work required and that the \$6,000 is enough to complete this work.

Moved (Birchfield / Ewen)

That Council calls the \$6,000 cash bond to enable the rehabilitation of the property at Blackwater.

Carried

5.2.4 KOURA MINING LTD RC2015-0120 BOND

G. McCormack spoke to this report and advised that this report is in relation to a \$50,000 bond. He stated that Council has tried to make contact with the mining company but there has been no response and there has been no mining carried out for quite some time. G. McCormack answered various questions from Councillors and stated that he is happy that the bond will cover the rehabilitation work. Cr Archer asked G. McCormack if the consent would automatically lapse. G. McCormack confirmed this.

Moved (Robb / Birchfield)

That Council calls the \$50,000 cash bond to enable the rehabilitation of the property at Fox Creek.
Carried

Cr Clementson stated that he has nothing to report this month for his Chairman's report.

6.0 GENERAL BUSINESS

There was no general business.

Cr Clementson stated that he has nothing to report this month for his Chairman's report.

The meeting closed at 11.10 a.m.

.....
Chairman

.....
Date

5.1.1

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 13 December 2016
Prepared by: Sarah Jones – Planning Team Leader
Date: 30 November 2016
Subject: **PLANNING REPORT**

Proposed Coastal Plan – Notification of submission

At the November Council meeting it was reported that a submission on the Proposed Coastal Plan was not included in the Summary of Decisions Requested, and needed to be notified to provide the opportunity for further submissions to be made on it. The submission by Phillip Perrott was publicly notified for further submissions on 18 November, and further submissions closed on 5 December. During the further submission period Mr Perrott also had the opportunity to lodge a further submission supporting or opposing the original submissions. At the time of preparing this report, one further submission had been received.

New National Environmental Standard (NES) on Telecommunications

The new NES for Telecommunication Facilities was released on the 24 November and will take effect from the 1 January 2017. The new NES intends to make it quicker and easier for telecommunication equipment to be installed and operated. Network operators will no longer have to apply for resource consent from local authorities to install frequently deployed infrastructure such as small cell units, street cabinets, light pole antennas and cabling that meets the national standard. Given control over these types of infrastructure has to date rested with the District Council, the NES is unlikely to have any significant implications for Regional Councils.

RECOMMENDATION

That the report is received.

Sarah Jones
Planning Team Leader

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 13 December 2016
 Prepared by: Lillie Sadler
 Date: 2 December 2016
 Subject: **Update on Resource Legislation Amendment Bill 2015**

Purpose

To provide an update on the Resource Legislation Amendment Bill, and the next steps.

Background

Reforms to resource management legislation were first proposed in 2013, however they were not advanced due to the Government having insufficient Parliamentary support. A revised Resource Legislation Amendment Bill was released for submissions in December 2015. The four West Coast Councils made a joint submission on the Bill in March this year. Rachel Townrow, Planning Team Leader at the Buller District Council, presented on behalf of the West Coast Councils at a hearing in May.

Current status of Resource Legislation Amendment Bill

An agreement on policy issues in the Bill was reached between National and the Māori Party in early November, which will enable the Bill to pass its parliamentary second and third readings. This means that the Bill will now be progressed.

The Local Government and Environment Select Committee have used a slightly different process and released the Ministry for the Environment's official departmental recommendations on the Bill. Council staff understand that these official recommendations are likely to be adopted for the Bill. It appears that most of the recommendations are to proceed with the proposals in the Bill, some unchanged, and others with varying degrees of change. The Select Committee will now work through the officials' recommendations to refine the wording of the Bill, in consultation with the Maori Party.

Bill provisions likely to proceed

The main changes to the RMA that are likely to proceed, and that are the most relevant for the Regional Council, include:

National direction

- Adding a requirement to manage the risk associated with natural hazards to section 6 of the RMA.
- The Minister (for the Environment) having the power to amend an NES to specify how consent authorities must perform their functions to achieve the national standard.
- Allowing a council rule to be more lenient than a NES, where the NES permits this.
- Enabling a NES to require regional councils to review land use consents, and enabling a regional council to change conditions of land use consents to comply with a NES.
- Providing greater certainty about how NPS's can be used, and allowing greater direction to be provided in NPS's (LGNZ opposed this in their submission).
- A National Planning Template to be developed to improve the consistency of RMA plans and policy statements.
- Giving the Minister the ability to provide national direction through regulation with a focus on where there is duplication of legislation.

Plan-making

- A new option of limited notification for plan changes.
- Iwi authorities having the ability to invite councils to engage in voluntary iwi participation arrangements (amended substantially from the proposed version).
- A collaborative planning option for preparing policy statements and plans, with a process that councils must follow to ensure the consensus position carries through to the final planning document, and including changes to the nature of appeals available under the collaborative process as an incentive to collaborate (amended from the proposed version).

- A Streamlined Planning Process (SPP) option where local authorities can request a process directly from the Minister to develop or change a plan or policy statement (amended from the proposed version).

Consenting

- Requiring consent authorities to fix certain charges in accordance with new regulations.
- Giving councils the discretion to grant exemptions where a resource consent is needed for marginal/temporary non-compliances (amended from the proposed version), and a breach on a boundary that has neighbour approval.
- Preclude notification for certain types and classes of activity.
- The ability to disregard an effect for the purposes of notification if it is taken into account by the objectives and policies in a plan.
- Requiring councils to consider offsetting environmental effects, and environmental compensation when making consent decisions.
- Limits on the scope of consent conditions (amended from the proposed version).

Courts

- Increase the range of orders that Environment Judges and Commissioners sitting alone can make, to decrease the burden on the Court's resources.

Process changes

- Prescribing how local authorities monitor the efficiency and effectiveness of their processes, and enabling new regulations to prescribe how councils must carry out their monitoring obligations.
- Power for a new regulation to be made requiring stock to be excluded from water bodies, with amendments to the infringement fees of \$100 per stock unit, up to a maximum amount that must not exceed \$2,000.
- Removing Schedule 3 which is superseded by the National Objectives Framework in the National Policy Statement for Freshwater Management 2014 (NPS-FM).

Local Government New Zealand (LGNZ) has prepared a summary of the officials' recommendations on the Bill's proposals, along with LGNZ's original position on the proposals. This summary can be viewed on the following link:

<http://www.lgnz.co.nz/assets/Uploads/Briefing-note-on-RLAB-23-November-2016.pdf>

Next steps

The Select Committee must report back to the Government by 10 May 2017 or earlier. Following this, a date will be set for the Bill's second reading. The timing of Royal Assent will depend on how quickly the Bill can move through the final stages of the Parliamentary process. While the Government wants to advance the legislation as quickly as possible they recognise that this Bill is an area of law where getting the detail right is particularly important. The Select Committee's work may be completed this year, but may flow into early next year.

A more detailed assessment of the Bill's provisions will be reported to Council when the Bill is finalised.

RECOMMENDATION

That this report be received.

Sarah Jones
Planning Team Leader

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting – 13 December 2016
 Prepared by: Stefan Beaumont – Team Leader Hydrology.
 Date: 5 December 2016
 Subject: **HYDROLOGY & FLOOD WARNING UPDATE**

Flood Warning

There were several flood alarms in November.

Site	Time of peak	Peak level	Warning Issued	Alarm threshold
Karamea River at Gorge	15/11/2016 04:20	4234mm	15/11/2016 03:00	4000mm
Karamea River at Gorge	27/11/2016 09:05	4280mm	27/11/2016 07:00	4000mm
Mokihinui River at Welcome Bay	15/11/2016 03:55	5698mm	15/11/2016 00:50	4500mm

RECOMMENDATION

That the report is received

Michael Meehan
Chief Executive

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting – 13 December 2016
 Prepared by: Emma Chaney, Senior Resource Science Technician
 Date: 30 November 2016
 Subject: **BATHING BEACH WATER QUALITY SAMPLING UPDATE**

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or Enterococci) at popular contact recreation sites over the summer period, from November through to March. Sampling is currently undertaken at 18 locations, twice per month. The table below presents the results of sampling carried out so far this summer.

Several samples exceeded the very low risk threshold for recreational water quality. These exceedances are likely a result of moderate to heavy rainfall in the week prior to sampling.

SITE	Nov	Nov			
Carters Beach at campground beach access	😊*	😊*			
North Beach at tip head road steps	😊*	😊*			
Buller River at Shingle Beach	😊*	😊*			
Buller River at Marrs Beach	😊*	😞*			
Rapahoe Beach at end of Statham St	😊*	😊*			
Seven Mile Creek at SH6 Rapahoe	😊*	😊*			
Nelson Ck at Swimming Hole Reserve	😊*	😊*			
Grey River at Taylorville Swimming Hole	😞*	😊*			
Cobden Beach at Bright Street West end	😊*	😊*			
Blaketown Beach at South Tiphead	😊*	😊*			
Lake Brunner at Cashmere Bay Boat Ramp	😊*	😊*			
Lake Brunner at Iveagh Bay	😊*	😊*			
Lake Brunner at Moana	😊*	😊*	*	•	0-10 mm
Karoro Beach at Surf Club	😊*	😊*	•	•	10-30 mm
Hokitika Beach at Hokitika	😞*	😊*	*	•	30-60 mm
Kaniere River at Kaniere Kokatahi Rd	😊*	😊*	*	•	>60 mm
Lake Mahinapua at Shanghai Bay	😊*	😊*	😊		< 260 E. coli; < 140 Ent
Arahura Rv @ SH6	😞*	😊*	😞		260-550 E. coli; 140-280 Ent
			😞		> 550 E. coli; > 280 Ent

RECOMMENDATION

That the report is received.

Michael Meehan
 Chief Executive Officer

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 13 December 2016
 Prepared by: Nichola Costley – Manager Strategy and Communications
 Date: 29 November 2016
 Subject: **Regional Transport Committee Constitution**

Purpose

For the West Coast Regional Council to ratify the West Coast Regional Transport Committee (RTC) appointments.

Reconstitution of the Regional Transport Committee

As soon as practicable after each triennial election, every Regional Council must establish a RTC for its region under section 105(1) of the Land Transport Management Act. The legislation is specific about the makeup of the RTC. It is to include:

- 2 persons from the regional council;
- 1 person from each territorial authority in the region; and
- 1 person to represent the NZ Transport Agency.

Organisation appointments to the West Coast Regional Transport Committee

Organisation	Person
West Coast Regional Council	Cr Andrew Robb (Chair)
West Coast Regional Council	Cr Neal Clementson (Deputy Chair)
Buller District Council	Mayor Garry Howard
Grey District Council	Cr Peter Haddock
Westland District Council	Cr Durham Havill
New Zealand Transport Agency	Jim Harland

At Council's meeting in April 2015, Council confirmed an additional appointment of Wayne Costello to represent the Department of Conservation. This is a non-voting appointment and is instead to be involved with the high level planning and funding discussions that are held on transport issues for the region. Their inclusion at this level is appropriate for the following reasons:

- Supports a collaborative approach to transport planning on the West Coast between all approved organisations;
- Ensures that the Department is aware of what is occurring in the transport space at a higher management level; and
- Enables the Department to operate in the same environment as the other approved organisations on the West Coast.

Section 105(6) of the Act states that the Regional Council must appoint from its representatives the chair and deputy chair of the RTC. These were confirmed as per the table above at Council's meeting on 17 October 2016.

RECOMMENDATION

That the Council ratify the appointments to the West Coast Regional Transport Committee.

Nichola Costley
Manager Strategy and Communications

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 13 December 2016
 Prepared by: Karen Glover - Consents & Compliance Administration Officer
 Date: 1 December 2016
 Subject: **CONSENTS MONTHLY REPORT**

CONSENTS

No Consents Site Visits were undertaken 1 – 30 November 2016

Non-Notified Resource Consents Granted 1 – 30 November 2016

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2015-0032 West Coast Regional Council	To disturb the bed of the Grey River to construct a diversion channel and river protection works. To divert water, Grey River.
RC-2016-0003 Southwest Energy Ltd	To disturb the bed of an unnamed tributary of Squatters Creek associated with alluvial gold mining within MP41446. To divert water in an unnamed tributary of Squatters Creek associated with alluvial gold mining within MP41446.
RC-2016-0057 JC Gillman	To disturb land, including on slopes greater than 25 degrees, associated with the management and harvesting of exotic forest, land preparation, constructing sections of road, constructing log processing sites and constructing hauler pads, Dobson. To discharge stormwater containing sediment to land in circumstances where it may enter water from land preparation, roading, construction of log processing and hauler sites and harvesting activities, Dobson.
RC-2016-0069 AJ Gillman	To disturb the bed of the Moeraki River for log removal.
RC-2016-0115 New Zealand Transport Agency	To construct and maintain a rock wall structure adjacent to State Highway 6 on the true left bank of the Buller River (Scout Lodge Straight). To disturb the bed and true left bank of the Buller River for the purpose of constructing and maintaining river protection works (rock spur groynes). To disturb land within the riparian margin of the Buller River for the purpose of constructing and maintaining river protection works (rock spur groynes). To discharge contaminants to water from the placement and maintenance of rock protection works in the Buller River. To divert water as a result of river protection work in the Buller River.
RC-2016-0122 AD King	To discharge dairy effluent to land where it may enter water (namely) a tributary of Bradshaw's Creek from Dairy Shed (DS) 745.

RC-2016-0123 Fahey Contracting Ltd	To undertake earthworks associated with land based alluvial gold mining within MP53259, Rutherglen–New River Road.
	To take and use surface water and groundwater from existing mine ponds for land based alluvial gold mining within MP53259, Rutherglen–New River Road.
	To discharge water containing sediment to land in circumstances where it may enter water, associated with land based alluvial gold mining within MP53259, Rutherglen–New River Road.
RC-2016-0124 Department of Conservation	To discharge greywater to land at Manson Nicholls Memorial Hut, Lake Daniell.
RC-2016-0126 Solid Energy New Zealand Ltd	To undertake earthworks and vegetation clearance, including in Erosion Prone Area 2, Peerless Pit Stage 2, Reddale Mine.
	Incidental groundwater take, Peerless Pit Stage 2, Reddale Mine.
	To discharge water containing contaminants to water, Peerless Pit Stage 2, Reddale Mine.
	To discharge overburden and water containing contaminants to land, Peerless Pit Stage 2, Reddale Mine.
	To discharge contaminants to air (dust and fugitive emission), Peerless Pit Stage 2, Reddale Mine.
RC-2016-0129 J J Nolan Ltd	To disturb the dry bed of the Haast River (upstream of the SH 6 bridge) for the purpose of extracting gravel.
	To disturb the dry bed of the Arawhata River (near Frolic Creek) for the purpose of extracting gravel.
	To disturb the dry bed of Okuru River (south bank, 3182 metres upstream of the bridge) for the purpose of extracting gravel.
	To disturb the dry bed of the Okuru River (Nolan’s Road, Schedule 12, south bank) for the purpose of extracting gravel.
	To disturb the dry bed of the Turnbull River, (south bank, 3,479 metres upstream of the bridge) for the purpose of extracting gravel.
RC-2016-0130 Birchfield Coal Mines Ltd	To disturb the dry bed of the Little Grey (Mawheraiti) River for the purpose of removing gravel.
RC-2016-0131 Buller District Council	To discharge contaminated material removed from the Westport Wastewater Treatment Plant to land, McPaddens Pit, Westport.
	To discharge contaminants (BOD5 and Ammonia) to water during the maintenance of the Westport Wastewater Treatment Plant, Buller River.
RC-2016-0133 The Mokihinui-Lyell Backcountry Trust	To disturb the dry bed of the Mokihinui River for the purpose of extracting gravel.
RC-2016-0136 TJ Kerr	To discharge treated sewage wastewater from a domestic dwelling to land in circumstances where contaminants from it may enter water near the Waita River.

5 whitebait stand resource consent files were also granted during this period.

Changes to and Reviews of Consent Conditions granted 1 – 30 November 2016

CONSENT NO. & HOLDER	PURPOSE OF CHANGE/REVIEW
RC10109-V1 Southwest Energy Ltd	To change conditions relating to buffer margins near a creek relating to a gold mining operation at Mikonui.
RC13149-V1 Southwest Energy Ltd	To change conditions relating to the gold mining area restrictions and riparian margins at Mikonui.
RC-2014-0129-V1 Solid Energy New Zealand Ltd	To relocate the diversion channel for Stony Batter Creek, Burkes Creek Mine.
RC-2016-0034-V1 Amalgamated Mining Ltd	To change the conditions relating the consented gold mining area at Notown.

No Notified or Limited Notified Resource Consents were granted between 1 – 30 November 2016

Public Enquiries

38 written public enquiries were responded to during the reporting period. 34 (89%) were answered on the same day, and the remaining 4 (11%) within the next ten days. Three LGOIMA requests were responded to.

RECOMMENDATION

That the December 2016 report of the Consents Group be received.

Gerard McCormack
Consents & Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 13 December 2016
 Prepared by: Gerard McCormack – Consents and Compliance Manager
 Date: 5 December 2016
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 65 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	15
Mining compliance & bond release	14
Complaint Related	4
Dairy Farm	32

Out of the 65 total site visits for the reporting period, 55 visits were compliant, 10 visits were non-compliant.

Complaints/Incidents between 8 November & 2 December 2016

The following 12 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome	INC/Comp
Black sand gold mining	Complaint that the miner was working outside of their hours authorised by their resource consent.	Barrytown	Enquiries were undertaken which resulted in the operator being issued with an abatement notice.	Complaint
Stock access to water	Complaint that cows had gained access to the Crooked River which is within the Brunner catchment.	Brunner	Enquiries are ongoing	Complaint
Earthworks vegetation disturbance within the CMA	Complaint received that a white baiter had undertaken earthworks and vegetation disturbance within the riparian margin	Westport	Enquiries established that there was no breach of the Regional rules.	Complaint
Discharge to land	Complaint received that a property owner was disposing of rubbish on their site.	Harihari	Enquiries established that a small amount of rubbish had been disposed of. The property owner was advised to obtain resource consent if they were to continue the activity.	Complaint
Discharge to water	Complaint that untreated dairy effluent had discharged to a river.	Seddonville	Site visit carried out and the farmer was required to cease the discharge and to undertake remedial work. Enforcement action was undertaken.	Complaint
Storm water discharge	Complaint regarding the discharge of storm water from a neighboring property.	Westport	Enquiries are ongoing.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Beach sand extraction	Complaint that someone was extracting sand off the beach.	Hokitika	The site was visited and the complaint was unable to be substantiated.	Complaint
Discharge to water	Complaint regarding the discharge from a gold mining operation discolouring Kapitea Creek.	Kapitea	The site was investigated and it was established that sediment laden water had escaped from the site. The miner was issued with an abatement notice.	Complaint
Discharge to water	Complaint that Springlands Creek was discoloured.	Springs Junction	The area was visited and the complaint was unsubstantiated.	Complaint
Discharge to water	Complaint received that the New River was discoloured with sediment.	Marsden	Enquiries are ongoing.	Complaint
Discharge to water	Complaint received that Kapitea Creek was discoloured.	Kapitea	The site was visited and the complaint was unable to be substantiated.	Complaint
Gravel extraction	Complaint received that a person was extracting gravel without resource consent.	Westport	The site was visited and established that the operator was working under another person's resource consent.	Complaint

Formal Enforcement Action

Four Formal Warnings were issued during the reporting period

Activity	Location
Dairy effluent discharge	Seddonville
Dairy effluent discharge	Westport
Dairy effluent discharge	Waimangaroa
Dairy effluent discharge	Westport

One Infringement Notice was issued during the reporting period

Activity	Location
Dairy effluent discharge	Karamea

Three Abatement Notices were issued during the reporting period.

Activity	Location
Dairy effluent discharge – cease discharge	Karamea
Gold mining discharge – cease discharge	Kapitea
Gold mining – cease operation as no bond in place	Westport

Mining Work Programmes and Bonds

The Council received the following five work programmes during the reporting period. Three work programmes have been approved while the remaining work programmes require a site visit or further information.

Date	Mining Authorisation	Holder	Location
31/10/2016	RC13158	Hokitika Gold Ltd	Hou Hou
04/11/2016	RC01287	G J Cooper	Duffers Creek
11/11/2016	RC-2016-0116	Silco Farms Ltd	Cronadun
15/11/2016	RC-2014-0207	Kelvin Croft & Jocelyn Croft	Taylorville
18/11/2016	RC08019	MR Mills	Blackwater

Four bonds were received during the reporting period

Mining Authorisation	Holder	Location	Amount
RC12240	Kowai Ground Haul Company Ltd	Slab Hut Creek	\$6,000
RC-2015-0030	Alluvial Mining (NO2) Ltd	Hokitika	\$20,000
RC-2016-0016	Silco Farms Ltd	Cronadun	\$6,000
RC12021	Whyte Gold Ltd	Kapitea	\$21,000

The following bonds are recommended for release.

Mining Authorisation	Holder	Location	Amount
RCN94096	Colin Thompson Contracting Ltd	Taramakau	\$12,000
RC13181	Mill Creek Mining Ltd	Camerons	\$30,000
RC09092	Geotech Ltd	Greenstone	\$18,000
RC20140022	McKay Mining Ltd	Mikonui / Ross	\$6,000

RECOMMENDATION

- 1. That the report be received.*
- 2. That the bonds for Colin Thompson Contracting RCN94096, Mill Creek Mining RC13181, Geotech Ltd RC09092 and McKay Mining Ltd RC20140022 are released.*

Gerard McCormack
Consents and Compliance Manager

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 13 December 2016** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB
CHAIRPERSON

M. MEEHAN
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 3	3.1 Minutes of Council Meeting 14 November 2016
4.		REPORTS
	4 – 7	4.1 Engineering Operations Report
	8 - 42	4.1.2 Rating District Liaison Meeting Report
	43 – 45	4.2 Corporate Services Manager’s Report
	46 – 58	4.2.1 Audit Management Report for Year Ending 30 June 2016
	59 – 60	4.2.2 Schedule of Council Meeting Dates for 2017
	61 – 62	4.3 Ballance Environmental Awards
5.	63	CHAIRMAN’S REPORT
6.	64	CHIEF EXECUTIVE’S REPORT
7.		GENERAL BUSINESS

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 14 NOVEMBER 2016,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 11.10 A.M.**

PRESENT:

A. Robb (Chairman), N. Clementson, P. Ewen, P. McDonnell, A. Birchfield, T. Archer, S. Challenger

IN ATTENDANCE:

M. Meehan (Chief Executive Officer) G. McCormack (Consents & Compliance Manager), R. Mallinson (Corporate Services Manager), R. Beal (Operations Manager), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk)

1. APOLOGIES:

There were no apologies.

Carried

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

Moved (Archer / Challenger) *that the minutes of the Council Meeting dated 4 October 2016, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

3.1.2 CONFIRMATION OF MINUTES OF THE TRIENNIAL MEETING

Cr Archer asked for amendments to be made to the unconfirmed minutes.

1. *Cr Archer stated that there was no seconder to the motion relating to the appointment of council representatives onto the Regional Transport Committee, and a point of order was then called.*
2. *Cr Archer asked that reference to Section 338 RMA be included in the reference to the decision on the Delegations Manual.*

A new version of the minutes was tabled.

Moved (Archer / Clementson) *that the minutes of the Triennial Council Meeting dated 17 October 2016, be confirmed as correct, with the amendments made as requested by Cr Archer.*

Carried

Matters arising

There were no matters arising.

3.1.3 CONFIRMATION OF MINUTES OF EXTRAORDINARY MEETING

Moved (Birchfield / Ewen) *that the minutes of the Extraordinary Council Meeting dated 27 October 2016, be confirmed as correct.*

2

Carried

Matters arising

There were no matters arising.

REPORTS:

4.1 ENGINEERING OPERATIONS REPORT

R. Beal reported that a contract variation for the work in the Franz Josef rating district was made to allow for de-armouring of the river along with survey site work. He stated this additional work was completed below the original contracted price. R. Beal stated that the rating district spokesperson has said that the Waiho River is now in the best state that it has been in for a number of years. R. Beal advised that further straightening of the river channel is being considered.

R. Beal spoke of recent work done in the Neil's Beach rating district. Cr Archer asked R. Beal for an update on what type of coast protection work the rating district is considering. R. Beal responded that the beach is now building up again and the river mouth is currently exactly where it needs to be, and in view of this the rating district wants to spend as little money as possible. M. Meehan advised that only a few property owners want options for a seawall to be investigated further. R. Beal advised that the rating district has requested that a resource consent is put in place in case they wish to go ahead with further protection work. Cr McDonnell stated that the rating district is weary that the replenishment work that has been done, could be washed away and this is why they do not want to spend more money at the moment. M. Meehan advised that the rating district will be set up via the annual plan process. He advised this will give the rating district an opportunity to make submissions on the annual plan and this is when the rate will be set. Cr McDonnell commented that most of the properties in the rating district are modern and reasonably high value homes.

Moved (McDonnell / Challenger) *that this report is received.*

Carried

4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson reported that this is the quarterly financial report. He stated that he is happy with the interim financial results which show a surplus of over \$1M compared to the budgeted surplus of just under \$180,000 for the three month period. R. Mallinson stated that a strong cash flow during October and early November has allowed him to substantially reduce the level of short bank borrowing. He advised that there have been positive returns from the Westpac Investment Portfolio for the quarter to September but it has reduced in value by over \$100,000 during the October market unsettling. Cr McDonnell noted that Westpac's return is only about 6% compared to 8% from other providers. He asked if it is worth following up with Westpac on this. R. Mallinson stated that he is not happy with Westpac's performance over the past 18 months and he is now having a review of their performance completed. Discussion took place on investment risk. R. Mallinson advised he has engaged Bancorp to review Westpac's actual performance compared to appropriate benchmarks. R. Mallinson confirmed that Council has been with Westpac since September 2012 and Council can change fund managers at any time.

Moved (Archer / Challenger) *that this report be received.*

Carried

5.0 CHAIRMANS REPORT

The Chairman spoke to his report and stated that he attended the Taramakau rating district annual meeting recently. The Chairman passed on his thanks to the new team, he stated that the new staff were well prepared and questions were answered well.

The Chairman stated that Hon Nick Smith spoke about climate change at the recent Regional Sector Group meeting. M. Meehan stated that Hon Smith pointed out that climate change predictions have not been exactly how scientists predicted they would happen, sea level rise has not gone up the way they

were predicting. M. Meehan stated that the message he got was that if a subdivision is being considered in a coastal area then honest conversations need to be held with these communities about the reality of having a subdivision there and to ensure that LIM's are tagged to the facts and risks in having a house in this area. M. Meehan advised that in some cases people may only have 40 or 50 years in that location before they need to move and it is important to provide the best possible information to these communities and that this information is included in LIM reports. Cr Archer stated that those who build homes in high hazard areas cannot be stopped from building, but they need to ensure that the title is tagged, noting that the land is hazardous. Cr Archer stated that subsequent purchasers are the people that stand to lose the most if there haven't been reports and investigations done on the likely threats of damage to property. The Chairman stated that it is very important the risks are covered in LIM reports. M. Meehan stated that a case by case approach must be taken as Hokitika is a classic example of an area where there is an erosion cycle and every 20 years it gets hammered. He stated that this has been happening since the 1870's well before climate change was considered.

The Chairman reported that the new air quality regulations will be in place early next year, along with a best practice for log burners for throughout New Zealand.

The Chairman reported that he attended the Visiting Drivers Project Governance Group meeting recently and he was informed that \$1M is to be spent on road safety improvements throughout the West Coast.

Moved (Robb / Archer) *that this report is received.*

Carried

6.0 CHIEF EXECUTIVE'S REPORT

M. Meehan spoke to his report. He stated that Tasman and Marlborough have approached Council with a view to having a top of the south award for the Balance Farm Environment Awards. M. Meehan stated that he will report back to Council with more information on what would be involved.

M. Meehan reported that MfE provided an update at the Chief Executive's Environmental Forum on the Freshwater NPS. He stated that the attendees made it clear to MfE that Councils wish to get on with implementing the NPS and are keen to work with what is in place.

M. Meehan stated that he spoke at the Federated Farmers annual meeting recently. He stated that it was quite a positive meeting, and he answered questions on Council planning documents and noted that Federated Farmers Planner is supportive of the work council is doing in this area. He also took questions on Council's annual consent fees and the new gravel fees, and encouraged the attendees to make submissions on Council's next annual plan.

M. Meehan reported that Hon Nick Smith will be releasing swim ability maps for the whole country. M. Meehan advised that there has been a lot of discussion at a national level on what swim ability is. He stated that MfE have used the data that regional councils collect. They have checked to ensure that the maps are accurate. M. Meehan advised that the maps are based on the 20 samples that council takes over the summer for the different sites where recreational swimming is done. He stated that some sites have been hot spots in the past but the majority of our region is very good. M. Meehan advised that there will be quite a lot of media attention around this issue.

M. Meehan reported that Hon Nick Smith has advised that he is keen to keep the Land and Water Forum going as a way to continue to inform the government on freshwater issues.

M. Meehan stated that he attended the Franz Josef and Lower Waiho rating district meetings on 9 November. He stated that follow up work needs to be done for Franz Josef and now that the new Mayor for Westland is on board, M. Meehan will ensure that the Franz Josef Working Group is up and running again.

Moved (Archer / Birchfield) *that this report is received.*

Carried

GENERAL BUSINESS

There was no general business.

The meeting closed at 11.52 a.m.

.....
Chairman

.....
Date

4.1

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 December 2016
 Prepared by: Randal Beal – Operations Manager
 Date: 2 December 2016
 Subject: **OPERATIONS REPORT**

WORKS COMPLETED AND WORKS TENDERED FOR

Franz Josef Rating District Northern Stopbank Upgrade

The rating district spokesman reported that the de-armoring work has resulted in a noticeable deepening of the river channel to the extent of exposing the old bridge abutments that have not been seen for many years. Further de-armoring work will be undertaken.

Further de-armoring of the river and straightening of the channel is being undertaken.

Punakaiki Rating District

The resource consent application for the rock source is on hold whilst negotiations take place with affected parties in order to gain affected party sign off.

Further work is being undertaken on the Meybille Bay slip starting on 9 December, this includes blasting which may make more rock available for the Punakaiki seawall extension.

Granity/Ngakawau/Hector erosion

A community meeting was held on 22 November 2016. Experts from Niwa were in attendance, as well as staff from WCRC and Buller District Council. Staff are working closely with residents in the worse affected areas. Staff will provide options and costs, there is potential for small rating districts to be formed under urgency. (Follow up letter attached).

Buller River Flood consultation

Staff have collated information into a package for public consultation. This will be released in January 2017 with drop in sessions for the community to be held on 25, 26, 31 January & 1 February at the NBS Theatre in Westport.

Carters Beach

Envirolink funding has been received to commission a report from NIWA looking at the coastal erosion issue. Once the report is complete a public meeting will be arranged.

Coal Creek Rating District

This maintenance work involving the placement of 588 tonne of rock at several areas of slumping in the riprap along the bank of the erosion scour on Coal Creek. This work was completed by MBD Contracting at a price of \$13,604 (GST Exclusive).

Quarries

Quarry	Rock Available
Blackball	1,650
Camelback	16,417
Inchbonnie	11,821
Kiwi	746
Whataroa	9,927
Okuru	0

Council is seeking professional advice regarding the future management of Kiwi Quarry to ensure that the resource is used efficiently and safely. Further information including future cost implications will be submitted to a future Council meeting.

RECOMMENDATION

That the report is received.

Randal Beal
Operations Manager



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23 November 2016

Dear Homeowner,

Granity / Ngakawau / Hector Erosion Issues

Thank you to those that attended the public meeting in Ngakawau on 22 November. The meeting was an opportunity to ask questions of the NIWA scientists who authored the coastal erosion report. During the meeting Council committed to a number of actions:

- Write to all home owners outlining the outcome of the public meeting and ensure ongoing communication around the issues via letters.
- Produce easy to understand 1 page summaries of the findings of the report and what it means for each area (NIWA will produce these in the next month).
- Work with the home owners in the worst affected areas in the first instance to implement the recommendations of the report. This will require engagement on mitigation options and cost implications with the affected home owners.

The areas most at risk are G3 and G4 and H1, H2 and H3 (see attached map). Council will coordinate a meeting with the home owners in these areas in the next fortnight to discuss options and costs in implementing the NIWA recommended actions. In order to keep the momentum moving forward Council will liaise with people nominated at last night's meeting to be the community contact person for each area. They are Toni O'Keefe for the G3 and G4 properties, and Rosslyn Young for the H1, H2 and H3 properties.

In addition to the above actions Council when looking at any options on behalf of the community will put forward proposals to NZTA and other stakeholders to share costs. Council will also look further at trial groyne options that were suggested at last night's meeting and discuss these with the community.

In relation to the work going forward Paulette Birchfield will be the lead engineer alongside her will be Randal Beal our Operations Manager and myself overseeing the communication and overall projects. We are all happy to discuss these matters with you and are committed to improving the communication around the issues.

Yours sincerely

Michael Meehan
Chief Executive



Figure 3-1: Aerial overview of Granity (top), Ngakawau (centre) and Hector (bottom) with coastal frontage sections (annotations) relating to observations and discussions. Scale as indicated. [Google Earth imagery, 17 August 2013].

4.1.2

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 December 2016
Prepared by: Randal Beal – Operations Manager
Date: 30 November 2016
Subject: **Rating District Liaison Meetings Report**

Purpose

The purpose of this report is to provide the minutes from the annual round of Rating District Liaison meetings.

Meetings

Eleven meetings were held in 2016, the minutes from these meetings are attached to this report.

RECOMMENDATION

- 1. That the report is received.*
- 2. That the rate strikes recommended be placed in the next Annual Plan.*

Randal Beal
Operations Manager

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE INAGURAL MEETING OF
THE NEIL'S BEACH RATING DISTRICT
HELD AT THE MURRAY'S RESIDENCE
ON 21 OCTOBER 2016, COMMENCING AT 1.30 PM.**

PRESENT

S. Metcalf, J. Menzies, J & A. McInroe, A. Piercy, D. Meyer, M. Robson, D. Hedges, M. Lyon, P. Maynard, M. Deans, J. Hare, H. Van Hale, M & L. Hallinan, T. Anderson, L. Scott, J. Sutton, N. Terpstra, C & N. Hughes, T. Barnett, J. Murray.

IN ATTENDANCE

West Coast Regional Council
P. McDonnell (Councillor),
R. Beal (Operations Manager), B. Russ (Engineer)

APOLOGIES

L. Holiday, A. Hooper, R. Manera, S. Bell, J. Davison, P & G. Robson, A. Murray, G. McInroe

BUSINESS

Cr McDonnell opened the meeting and welcomed those present.
He introduced himself and the Council staff.

SURVEY RESULTS

R. Beal advised that the outcome of the survey was 61% in favour of the proposed works.

EMERGENCY WORKS

B. Russ advised that \$15,000 was spent to construct a 100m long sacrificial bund; this work will be funded by the rates.

FORMATION OF RATING DISTRICT

R. Beal explained the function of a rating district to the meeting. He stated that a rating district will provide short to medium term protection options to the community, it will also provide a mechanism to develop a long term strategy and consultation for the community. The meeting agreed that a rating district would be formed.

RATES STRIKE 2017

R. Beal advised the meeting that the rate strike has been set at \$21,200. R. Beal agreed to work out a prudent reserve for the rating district.

Moved: *"Council note the intention to strike a rate of \$21,200 in March 2017".*

M. Deans / J. Sutton – Carried

ELECTION OF OFFICERS

Moved: *"That the committee, be namely: G. Robson, M. Deans, S. Metcalf, J. Murray, J. Sutton, J. Hare be appointed as the committee for the 2016 / 2017 financial year."*

Moved: *"That Jim Murray be elected as the spokesperson for the 2016/ 2017 financial year with Mandy Deans elected as deputy spokesperson."*

GENERAL BUSINESS

Erosion protection options were discussed which included beach nourishment, the location of the mouth of the Arawhata River and a rock seawall.

All present agreed that in the short term no further erosion protection works will be carried out and the erosion be monitored by the rating district.

Discussion took place on obtaining resource consents from Council. WCRC will obtain a resource consent which covers the completed emergency works and proposed beach nourishment.

Discussion took place regarding how the financial side of the rating district works, with the following being discussed:

- Loan draw down
- When interest rates go up and down, how does this affect our rates
- How does GST work
- Loan period
- Cost of resource consent and filing costs

Flooding of the pond area between the houses and the erosion line was discussed. It was agreed that B. Russ will look at options to prevent these ponds from flooding during heavy rainfall events.

Discussion took place on Rating Classification A & B.

Moved: *"That the West Coast Regional Council gets the necessary resource consents in place."*

J. Hare / D. Meyer Carried

There being no further business, the meeting closed at 3.30 p.m.

Action Points:

- Council staff assist with resource consents for future works.
- Answer questions regarding financials
- Drainage options for ponds

**MINUTES OF THE ANNUAL MEETING OF THE
TARAMAKAU RATING DISTRICT
HELD AT THE GROOT'S RESIDENCE
ON TUESDAY 31 OCTOBER 2016, COMMENCING AT 12.30 PM.**

PRESENT

M. Stewart, D. Groot, S. Langridge, R. Langridge, P & A. Stevenson, R. Langridge

IN ATTENDANCE

West Coast Regional Council
A. Robb (Councillor)
R. Beall, B. Russ, T Jellyman (Staff),

APOLOGIES

J. Stewart, M. Dyke, Cr Ewen, Cr Birchfield

Moved: *"That the apologies be accepted."*

S. Langridge / P. Stevenson – Carried

BUSINESS

Cr Robb opened the meeting and welcomed those present.
He introduced himself and the new members of Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 27 October 2015, be adopted as a true and correct record of that meeting."*

S. Langridge / D. Groot – Carried

MATTERS ARISING

Action Points were updated.

FINANCIAL REPORT

R. Beal spoke to the financial report. He advised that opening balance was \$86,968.78 and the closing balance is \$45,546.18. M. Stewart expressed his concern at the \$12,000 of staff time for two jobs. R. Beal responded that usually 10% of the contract value is the equivalent of staff time. R. Beal acknowledged that in this instance staff time is a little bit over, but he does not expect to see a reoccurrence of this next year.

WORKS REPORT

B. Russ presented the works report, which covered the 12-month period from 1 July 2015 to 30 June 2016. He advised that there was \$84,490 worth of works done during the reporting period. S. Langridge requested that next time top course is used, it should be screened, as it is not as effective if unscreened. B. Russ agreed.

B. Russ advised that an inspection was carried out by members of the rating district. B. Russ stated that he has had a look at what is being proposed and he is in agreement. B. Russ advised that this work is not urgent but a careful eye does need to be kept on it. He stated that it would be good to set the contract up so that this work can be done over the summer. B. Russ advised that a total of \$83,000 worth of works were identified for the 2016 / 2017 year. He stated that this figure includes \$20,000 for unforeseen maintenance. P. Stevenson stated that the channelling of the river upstream has changed, and the downstream area could be left at this time. He stated

that there is an area where the river is scalloping in and this needs attention. B. Russ advised that contractor prices are good at the moment as there is not a lot of work on.

RATES 2017 / 2018

Discussion took place on the rate strike. Cr Robb advised that this rating district has traditionally come up with extra money if urgent work comes up. The recommended rate strike is \$60,000. A Stevenson noted that there is also a \$20,000 "buffer" in the account.

ELECTION OF OFFICERS

T. Jellyman stated that traditionally all ratepayers in the rating district are members of the committee. D. Groot is the current spokesperson and A. Stewart is the current deputy spokesperson. D. Groot stated that he is happy to do another year and he feels that a two year term is a good system.

Moved: ***"That the committee will comprise of all current ratepayers."***

M. Stewart / S. Langridge – Carried

Moved: ***"That D. Groot is elected as Spokesperson for the 2016 / 2017 financial year"***.

M. Stewart / S. Langridge – Carried

Moved: ***"That A. Stewart is appointed as Deputy Spokesman for the 2016 / 2017 financial year."***

M. Stewart / S. Langridge – Carried

GENERAL BUSINESS

Rock Sources

R. Beal stated that one of the action points from last year is the rock source matter. He stated that he intends to have an access agreement ready within the next week or so. R. Beal advised that the access agreement will be available to those who wish to supply rock to the rating district. He stated that there will be a fixed royalty paid as and when rock is used, permission to stockpile rock in advance, an all-weather access road and other critical points will be included in the agreement. R. Beal asked for an expression of interest from those present who want to supply rock to the rating district. Cr Robb asked the meeting if they are aware of what rock sources have been found. R. Beal provided an update on rock sources; he stated that he is looking for a 20 year agreement for the rating district. He stated that once the agreement is in place, the mining permit cost of \$1,500 per annum can be withdrawn. B. Russ stated that Council is keen to source rock from the land rather than from a quarry. He advised that costs for a quarry would be expensive as an all-weather road would be required, the bridge to the quarry would need to be inspected. If a ford was used, this could be flooded and access would be a problem. Cr Robb advised that an agreement for 20 years would be beneficial to the rating district and anyone who has suitable rock on their property is welcome to be a part of this. Cr Robb spoke of the advantages of having access agreement in place. R. Beal advised that once the agreement is drawn up the intention is to offer it to those who wish to sign up. B. Russ stated that having stock piles of rock ready for use in an emergency will be very helpful for the rating district. Discussion took place on the various locations of rock that could be used and how the contractor would go about winning the rock. Cr Robb asked the meeting if they were happy with the principle of the access agreement. All present agreed were in agreement. R. Beal asked those present to give him their names if they are interested in supplying rock to the rating district.

Preferred Contractor

R. Beal advised that both he and B. Russ have contracting backgrounds. He stated that they are both keen to have a longer term contract as this provides surety to contractors and allows them to invest in the rating district. R. Beal advised that there would be infrastructure costs in all-weather roads, stockpiling and winning rock. He stated that prices would be better if there was a two plus two or a two plus three year right of renewal contract. This would give the rating district some surety in who they are dealing with. R. Beal stated that once the access agreement is in place he will then go to the market to find a preferred contractor. B. Russ explained how this would work for the rating district. Discussion took place and it was agreed that there would be escape clauses in the contract, response times would be included along with other non-price attributes such as health and safety, relative experience, equipment and staff levels. B. Russ advised that over the quieter time of the year the contractor can be stockpiling rock which will help to keep costs down. R. Beal stated that this will also result in a massive reduction in staff time for contract administration by doing one contract instead of multiple contracts each year. M. Stewart stated that the rating district has been asking for this type of contract for three years now. P. Stevenson stated that the problem has been the all the works that have been done, have been an emergency and this incurs higher prices. Cr Robb stated that the contractors will be aware of the history of works in the rating district over the years. B. Russ advised that the rock source agreement will be dealt with first, then all agreements will be presented to the rating district, then the tender will be let. B. Russ stated that the access agreements may take a little longer to put in place. Cr Robb advised that this part is up to the landowners and they need to ensure that they progress the signing of their agreements. B. Russ stated that he would like to have everything in place by early in the New Year. Cr Robb stated that having the preferred contractor agreement in place will be good for everyone.

P. Stevenson suggested that part of the work that was been identified during the annual inspection is done now rather than leaving it until the preferred contractor agreement is in place. He stated that one area has no protection at all and the river is cutting in near J. Stewart's land. It was agreed that B. Russ would inspect this area tomorrow and arrange for the work to be tendered out shortly. D. Groot agreed with this.

There being no further rating district business to be discussed, the meeting closed at 1.18 p.m.

Action Points:

T. Jellyman to send minutes to members of rating district.

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PUNAKAIKI RATING DISTRICT HELD AT THE KEATING RESIDENCE ON 2 NOVEMBER 2016, COMMENCING AT 7.05 PM.

PRESENT

M & F. Keating, J. Lightfoot, C. King, G & A. Beynon, T. Sullivan, A. Palmer, T. Wilkins, C. Findlay, M. Wilkins, Martina, T. Pugno (arrived 7.12), D & G. Freeman, A. Chapman, J & M. Costello, T. Wyndham-Smith, J. Gerard, S. Gasson.

IN ATTENDANCE

West Coast Regional Council
T. Archer (Councillor), N. Clementson (Councillor), Mayor Howard (Buller District Council)
R. Beal, P. Birchfield, T Jellyman (Staff)

APOLOGIES

G & J. Friend, S. Casey, P. Grant, B. Smith, I & L. Ryder

Moved: *"That the apologies be accepted."*

J. Lightfoot / M. Keating - Carried

BUSINESS

T. Wyndham-Smith advised that she is representing the Westport News, she is a Punakaiki resident but not a member of this rating district.

Cr Clementson opened the meeting and welcomed those present to the meeting.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 29 October 2015, be adopted as a true and correct record of that meeting."*

C. Findlay / A. Palmer - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

R. Beal presented the financial statements for the financial period ending 30 June 2016. He drew attention to an error in the report, and advised that the \$45,000 is from rates, not interest. R. Beal reported that the opening balance in the maintenance account is \$63,708.34 in deficit and the closing balance as at 30 June 2016 is \$109,565.59 in deficit. M. Meehan advised that as of today the current balance is now \$124,000 in deficit. It was noted that there is a \$90 difference in the contractor's fees. M. Meehan stated that it is pleasing to see that the loan account is now paid off.

WORKS REPORT

P. Birchfield presented the 2015 / 2016 works report and advised that \$64,895.20 worth of works were completed during the reporting period, along with \$4006.40 worth of survey work. \$9,460 was spent on work completed by consultants. P. Birchfield advised that quarry waste from Eight Mile was used to top up the running surface for the emergency works that were done at the south end of

the existing wall. She stated this held in a lot better than previous material used. Work was also done around the north end of the seawall following erosion that occurred in February / March. P. Birchfield carried out an inspection in July 2016 and identified two areas that required immediate maintenance works. She reported that this work was completed in August by MBD Contracting Ltd. Some slumping was repaired at the south end at this time also. P. Birchfield has allowed \$60,000 for unforeseen maintenance over the 2016 / 2017 period. A. Palmer stated that a lot of topping up is done on the seawall; he asked if this is the same for other seawalls in the region. P. Birchfield stated that advised that the only comparable seawall is the Hokitika seawall. M. Meehan advised that the Hokitika seawall is not a fair comparison as it is new, sand is currently building up in this area, but the area is going through a 20 year erosion cycle. M. Meehan explained the Okuru seawall has the river mouth going out, there is a sand spit that protects the seawall and there has not been any pressure on this seawall. M. Meehan agreed that the maintenance costs on the Punakaiki seawall is high with coastal dynamics adding to the high costs. Mayor Howard spoke of the coastal erosion currently being experienced around the Westport Airport. A. Chapman asked when NZTA would contribute to maintenance. M. Meehan responded that this would not happen until the state highway was affected.

RATES 2017 / 2018

Cr Clementson advised that the recommended maintenance rate is set at \$95,000 for the coming financial year. M. Meehan advised the Council has combined the \$50,000 that was being paid for the loan with the maintenance rate of \$45,000. M. Meehan suggested that the meeting considers what is to be done about the northern extension, a proposal has been put to the rating district and emergency works have also been done in this area. He stated that the \$95,000 is based on what is currently in place. M. Meehan advised that the maintenance rate is a recommendation which goes back to Council and then goes into next year's Annual Plan. M. Meehan advised that several rounds of consultation on whether or not to progress the northern extension have been carried out with feedback being provided back to the rating district. M. Meehan stated that the survey results were quite mixed with around 50 / 50 responses for both the classifications of the rating districts and whether or not to proceed with the work. He noted that the last results with the revised rating classifications and costings revealed 13 in favour of proceeding and nine voting not to proceed. M. Meehan stated that going forward, Council has an estimate on costs, and Council would now like to tender out the work and report back to the rating district with a firm price. M. Meehan advised that the same principles for the consultation process for the northern extension have been used as those that were used for this seawall. He stated that the principles are that there are people that are not directly protected by the current wall that did contribute to the existing wall and this is why a heavy weighting was put on the campground as a direct benefactor and it was also acknowledged that the campground was contributor to the original seawall. M. Meehan advised that it is not just the camping ground and other businesses affected. He noted that if these properties were to leave then there is potential for the sea to get behind this area and affect other private properties directly behind the current wall. M. Meehan stated that Council's rating expert weighted the costings very heavily on the campground for this reason. M. Meehan answered questions from speakers. Extensive discussion took place including funding options, tourism opportunities, coastal erosion and managed retreat options. Cr Archer stated that the information contained in coastal hazard reports over the last year or two have all recommended that coastal communities that are subject to the threat of potential erosion, they should be starting for a planned withdrawal. Cr Archer stated that the advice advises that short and medium term protection works can be done but the reality is that communities need to start planning for withdrawal. He stated that Ngakawau and Granity are in the same situation. Cr Archer stated that he understands that maintenance costs are getting higher and higher. He added that Councils are inferred under statute that they need to provide a level of protection for communities. He stated that Council's look at the individual issues that each community faces, expert reports are obtained and in every case the benefiting parties has met the costs of this. Cr Archer stated that experts are saying that coastal erosion is going to get worse. A. Palmer agreed that this is the reality and that the rating district should have a plan that tells people what their options are, whether there is another option to move houses or do they wait until there is

a crisis. M. Meehan stated that this rating district has a lot at stake as they have put a lot of work in to date and there are difficult decisions to make. M. Meehan advised that cost benefits for carrying on need to be looked at along with maintenance costs. He advised that recent survey results reveal that the beach has built up but a big storm could change this. A. Palmer stated that he would not like to see the community put hundreds of thousands of dollars into something that is just buying time on fairly short term basis. He stated that this money could be better spent establishing a new community if ultimately that is what is going to be required. Cr Archer stated that nobody knows when this is going to happen. A. Palmer agreed with this and stated that if a subdivision is made available then people can decide if they want to move and as people move they are no longer in the rating district and are no longer paying for a seawall. He stated that he would like to have an option that he could rationally consider. Discussion took place on possible sites where residential properties could be relocated to. Mayor Howard advised that there is land available for this purpose. M. Meehan stated that good points have been made around the long term plan, but there is not a successful example anywhere in the country where a managed retreat has been done well. M. Meehan advised that if climate change predictions are correct there will be a lot of places around the country that will be affected. M. Meehan spoke of the cost benefit analysis work that is currently being done in Franz Josef. Cr Archer asked the meeting for a general consensus on the option for a managed retreat. M. Meehan advised that Council managed to get funding assistance through four ministries for this type of work for Franz Josef and it could be possible to get similar funding for this rating district. He stated that Franz Josef and Punakaiki have been identified through the Growth Study as significant areas for tourism. Extensive discussion took place on the option of a managed retreat. C. Findlay spoke of the impact this could have on property values. M. Meehan asked the meeting what they would like to do regarding the northern extension of the seawall. He suggested that the work is tendered out, and the tender price and costings is then provided to the rating district. Discussion took place on the possibility of extending the rating district as T. Pugno feels that with only 26 ratepayers paying in, it is not fair and he would like the rating district extended as it is very expensive. T. Sullivan expressed his concern that if the northern extension work is not done, and the seawall fails, then that could cause further damage. T. Sullivan asked that if a decision isn't made tonight on whether or not to go ahead with the northern extension, what Council's mandate is. M. Meehan stated that he is suggesting the next step is for Council to tender out the work, get the costings, and then re-consult with the community so that an informed decision can be made. All present agreed with this. F. Keating stated that she is very unhappy with the A, B, C, D and E classifications that were recently sent out. M. Meehan advised that as part of the work, the rating classifications can be re-looked at to make it as fair as possible. M. Meehan advised that in the next mail out, people will receive the defined costs of the work, implications for each property, and two maps. G. Beynon asked if a flat maintenance rate for everyone could be considered. M. Meehan stated that Council is looking for a fair and affordable way forward. Cr Clementson stated that this is a very dynamic coastline and it is difficult to forecast what is going to happen in the future. Various suggestions were made on how to manage the seawall. M. Keating stated that a decision needs to be made on what the maintenance rate is going to be.

Moved: *"That the rate strike for the Punakaiki rating district is \$95,000 for the 2017 / 2018 financial year."*

G. Beynon / C. Findlay - Carried

P. Birchfield advised that Peter Grant has asked her to raise the option of putting in bollards on Dickinson Parade between Webb and Mabel Streets to stop people from driving along this area. P. Birchfield stated that the bollards would be able to be moved when necessary to allow for access to the area as required. A. Palmer stated this was discussed last year and it was voted down. Mayor Howard advised that this has become a health & safety issue and Buller District Council's Operations department are currently looking closely at this.

ELECTION OF OFFICERS

Cr Clementson read out the names of those on the committee. He asked if anyone wishes to either come off or stand down from the committee or if anyone present would like to be elected onto the committee. It was agreed that the existing members of the status quo would remain.

Moved: *"That the existing members, G. Beynon, T. Wilkins, S. Casey, M. Keating, A. Beynon, I. Ryder, L. Totzauer, T. Sullivan, C. Findlay and J. Lightfoot remain on the committee for 2016 / 2017 financial year".*

J. Costello / J. Lightfoot – Carried

Cr Clementson called for nominations for spokesperson. A. Palmer nominated C. Findlay. F. Keating seconded the nomination. T. O'Sullivan nominated G. Beynon as deputy spokesperson. J. Lightfoot seconded this nomination.

Moved: *"That the C. Findlay be elected as the Spokesperson for the 2016 / 2017 financial year and G. Beynon be the deputy Spokesperson".*

A. Palmer / F. Keating – Carried

GENERAL BUSINESS

M. Keating asked what is the purpose of the red pegs near Hadder's Beach. He asked if there is going to be more rock available in this area and if it is likely that this area will be blasted. P. Birchfield stated that she is keeping a careful eye on this area and has "dib's" on the rock.

Cr Clementson and J. Lightfoot passed on their thanks to M & F. Keating for hosting the meeting at their home. T. O'Sullivan expressed his appreciation to Councillors and all present for their input into the meeting. A. Beynon thanked Mayor Howard for his input. Mayor Howard stated that he will ensure that Buller District Councillors are in attendance at future meetings. Cr Clementson thanked those present for their contributions to tonight's meeting.

There being no further business the meeting closed at 8.20 p.m.

Action Points:

- R. Beal and P. Birchfield to work on costs and tendering of work for the northern extension and send this out to the rating district.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
KOWHITIRANGI RATING DISTRICT
HELD AT THE KOWHITIRANGI HALL
ON 7 NOVEMBER 2016, COMMENCING AT 10.45 AM.

PRESENT

S. Keenan, G. Monk, T. Taft, P. Cook, N. Monk, J & C. Henry, R. Burden (arrived 11.02)

IN ATTENDANCE

West Coast Regional Council
 P. McDonnell, S. Challenger (Councillors)
 R. Beal, B. Russ, T. Jellyman (Staff)

APOLOGIES

A. Godfrey.

G. Monk / T. Taft – Carried

BUSINESS

Cr McDonnell opened the meeting and welcomed those present.
 He introduced himself, Cr Challenger and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 15 October 2012, be adopted as a true and correct record of that meeting."*

S. Keenan / P. Cook - Carried

MATTERS ARISING

S. Keenan stated that there was a lot of discussion about the rate strike at the last meeting. S. Keenan stated that sometimes there are slack periods where not much work is required but over the past 15 months works have cost around \$30,000. He stated that the money in the rating district can be chewed up quite fast if work is required.

FINANCIAL REPORT

R. Beal presented the financial statements for the financial period ending 30 June 2016. He reported that the opening balance at 1 July 2015 was \$125,037.50. The rate strike for the previous year was \$10,000 and total expenses were \$12,373.96. The closing balance is \$128,404.87.

MATTERS ARISING

There were no matters arising from the financial report.

WORKS REPORT

B. Russ presented the works report, which covered the 12-month period; 1 July 2015 to 30 June 2016. He reported that \$11,691.96 worth of works were carried out during the reporting period, at Cook's and Monk's frontage. Further works were recently carried out in the same area; an access road was included in this contract.

G. Monk stated it was good that there wasn't a spring flood during this time. S. Keenan stated that more work could be required in this area. He stated that the access road only cost the rating district \$1,000 and this was good value as it will allow easier access to the area. B. Russ carried out an inspection on 10 September 2016 and \$25,400 worth of works were identified, this includes \$10,000 for unforeseen maintenance.

RATES 2017 / 2018

The recommended rate strike for the 2017 / 2018 is \$10,000. The balance in the rating district account at the beginning of the 2017 / 2018 financial year is likely to be approximately \$119,000. T. Taft asked why a rate strike of \$10,000 is necessary this year when there is a good balance in the rating district account. S. Keenan stated that the work that has just been completed will adjust the account back down to around \$107,000. S. Keenan stated that historically around a third of the cost of rock work has been paid for by the interest in the account. He stated that this is a balancing act as some years more money is spend than other years and the \$10,000 is spread over a lot of properties. G. Monk stated it is better to have money in the account. S. Keenan stated that \$20,000 to \$30,000 can sometimes be spent on rock. T. Taft expressed concern with rock prices. B. Russ advised that contractor's costs and health and safety requirements have had an impact on rock prices. S. Keenan stated that it is important to have a good balance in the rating district account and to keep on top of any works as they come up.

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. S. Keenan stated that A. Godfrey has expressed a desire to retire from the committee. S. Keenan asked all present if they were happy to stay on the committee. S. Keenan nominated N. Monk. P. Cook seconded the nomination.

Moved: *"That the committee consist of the following: -*

S. Keenan

R. Burden

P. Cook

T. Taft

N. Monk

be re-elected as the committee for the 2017 / 2018 financial year."

S. Keenan / P. Cook - Carried

Moved: *"That S. Keenan be re-elected as the spokesperson for the 2017 / 2018 financial year."*

T. Taft / G. Monk - Carried

GENERAL BUSINESS

J. Henry drew attention to a media article in the Greymouth Star in May 2016 relating to the possibility of a national regulation preventing stock entering waterways and the possible regulation of fencing off waterways. Cr McDonnell responded that the document has mentioned that any waterway over a metre wide and 30 cm deep was considered a waterway and stock will have to be excluded from it. Cr McDonnell advised that Council put in a submission on this as did Westland Milk Products. Cr McDonnell stated that an exception may have to be made for the West Coast as this is going to impose difficulties for farmers as it will be impractical for farmers if the rules are too strict. S. Keenan stated that Government need to take into account the dilution factor. Cr McDonnell stated that

water quality on the West Coast is generally excellent. Cr McDonnell offered to follow up with Council's CEO on this matter.

S. Keenan stated that he feels some of the fees imposed on contractors for gravel extraction are quite high. He suggested that the fees are spread over the year or waived in some cases. Cr McDonnell stated that Council staff have been working on the fee structure and contractors are now happier with the fees. He stated that some fees will be waived completely where gravel build up is a problem in some rivers. B. Russ advised that in the past not enough monitoring had been done and contractors are now improving their gravel returns.

S. Keenan stated that this is the first meeting in four years, he would like to see at least biannual meetings take place as this provides continuity. S. Keenan stated that it is important that the rating district can put people off and onto its committee and to discuss any work that needs to be done. Cr McDonnell stated that in some rating districts there is not much work going on from year to year. Discussion took place on what time of year the meeting is held. A speaker stated he would like the meeting to be held in late October as this is the end of calving. Cr McDonnell stated that late October clashes with the local body elections every third year, and there can be changes in personnel. It was agreed that late October is the preferred date for the annual meeting. S. Keenan stated that when the meeting was held each year often there would be 30 people in attendance.

J. Henry stated that she would like more information from Council regarding the wetlands matter. Cr McDonnell offered to follow up on this.

Cr McDonnell thanked those present for their attendance. He also thanked N & G. Monk for showing him and Cr Challenger around the rating district assets.

There being no further business, the meeting closed at 11.15 a.m

Action Point

- T. Jellyman arrange meetings for late October, and ensure that Vine Creek and Raft Creek meetings are held biannually.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
WANGANUI RATING DISTRICT
HELD AT THE HARI HARI RESTROOMS
ON 8 NOVEMBER 2016, COMMENCING AT 11.02 AM.

PRESENT

A. Campbell, M. Aynsley, G & K. Robertson, B. Johnson, N, Blackburn, S. Denham, B. McGrath, G & V. Eatwell

IN ATTENDANCE

West Coast Regional Council
P. McDonnell, (Councillor), S. Challenger (Councillor)
R. Beal, B. Russ, T. Jellyman (Staff)

APOLOGIES

R. Hodgkinson

Moved: *"That the apologies be accepted."*

K. Robertson / A. Campbell - Carried

BUSINESS

Cr Challenger opened the meeting and welcomed those present.
He introduced himself, Cr McDonnell and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 22 October 2015, be adopted as a true and correct record of that meeting."*

A. Campbell / M. Aynsley - Carried

MATTERS ARISING

Action points were updated. A. Campbell confirmed that the drains behind the restrooms were cleared.

FINANCIAL REPORT

R. Beal presented the financial statements for the financial period ending 30 June 2016. He advised that the opening balance was \$244,102.39 and the closing as at 30 June 2016 was \$258,275.33. R. Beal offered to answer questions. A. Campbell asked queried the consultant fee of \$1,484.99. B. Russ advised that this was for aerial photography using a drone. B. Russ offered to follow up on what was done. R. Beal advised that council staff are now being trained to operate a drone and a consultant will not be used for this work in future.

WORKS REPORT

B. Russ presented the detailed works report, which covered the 12-month period: 1 July 2015 to 30 June 2016. He advised that a total of \$85,063.74 of works were carried out during the reporting period. B. Russ reported drains behind the Harihari restrooms were cleared out as requested at last year's meeting. He stated that a lot of the work carried out this year was emergency work.

B. Russ advised that he carried out an inspection with the spokesperson on 26 September 2016 and \$28,000 worth of works were identified, this figure includes \$20,000 for unforeseen maintenance. B. Russ advised that two turnaround areas would be constructed to make it easier for contractors.

B. Russ stated that he and A. Campbell have agreed that if emergency works are required a local contractor will be engaged to start the repair work as soon as possible. He stated that if more work is required then three tender prices will be sought and the cheapest tender price will be awarded to the contractor. B. Russ advised that the local contractor will stay on site until the new contractor starts work. A speaker asked what the criteria between emergency works and maintenance works is. B. Russ stated that if the stopbank is threatened and the river could chew through in a particular area then this would be emergency work. A. Campbell stated that if this happens and it is not repaired before the next flood then it becomes a bigger and more expensive job for the rating district.

B. Russ advised that he would check that the 225 metres of Raymond's bank has been included in the rating district.

B. Russ stated that an erosion peg has been put in down at the south end of the scheme. He advised that when the erosion gets to the peg then consideration will need to be given to doing some works. He advised that the options are to put in a deflector groyne on the corner and to do work as required downstream. A. Campbell advised that DoC own this land. B. Russ advised that this area does need a careful eye kept on it.

RATES 2016 / 2017

Cr Challenger advised that the recommended rate strike is \$100,000. The prudent reserve for this rating district is \$500,000. The balance in the rating district account at the beginning of the 2017 / 2018 financial year is likely to be \$342,046.32. A. Campbell suggested halving the rate strike. K. Robertson stated that she feels the rating district cannot afford to halve the rate strike, and if they do then they would need to catch it up again. Cr Challenger advised that it would be best to keep the rate strike the same until the prudent reserve is reached. Discussion took place and it was agreed that the rate strike would remain at \$100,000.

ELECTION OF OFFICERS

Cr Challenger read out the names of last year's committee members. He asked if anyone wishes to either stand down or join the committee. A. Campbell advised that J. Stewart no longer lives in the area but he still owns land in the rating district. It was agreed that J. Stewart would stay on the committee. A. Campbell nominated N. Blackburn. G. Robertson seconded the nomination. A. Campbell confirmed that he is happy to be the spokesperson for another year.

A. Campbell

R. Hodgkinson

G. Robertson

M. Aynsley (represents ratepayers in the township)

J. Arnold

J. Stewart

N. Blackburn is elected as the committee for the 2016 / 2017 financial year."

Moved: ***"That A. Campbell is re-elected as Spokesperson for the 2016 / 2017 financial year."***

G. Robertson / B. McGrath - Carried

GENERAL BUSINESS

Cr Challenger asked the meeting if they wished to have an annual meeting next year. Discussion took place. Cr Challenger stated that in view of the size of the catchment and the assets in the river a

meeting should be held each year. B. Russ agreed with this and stated that this is one of the larger rating districts.

A. Campbell raised the matter of raising the stopbanks. B. Russ advised that he has followed up on this and the raising of the stopbanks would definitely be capital works and would not be funded out of the maintenance budget. B. Russ stated that he would look at the cross sections and look at how much free board there is as there are some areas that need raising. A. Campbell stated that the landowners behind these areas would have to pay for the work.

B. Russ advised that he is putting tenders together for the spraying of stopbanks via helicopter. B. Russ stated that people can do their own spraying if they wish but the helicopter is much more efficient. Discussion took place on whether or not spraying should be done this year. B. McGrath stated that the north side has never been sprayed. It was agreed that B. Russ would report back to the committee once prices for the spraying are to hand.

B. Russ spoke of the two rock sources available, one is the goldmine and the other is J. Arnold's quarry on the north side of the Wanganui River. B. Russ stated that the Whataroa quarry is too far away. B. Russ advised that MBD Contracting Ltd now own the Whataroa quarry. A. Campbell stated that the other sources are closer and cheaper. B. Russ advised that there seems to be enough rock close by for the next few years.

Cr Challenger thanked the meeting for their attendance.

There being no further business, the meeting closed at 11.31 a.m.

Action Points for follow up

- B. Russ to follow up on the aerial photos and provide copies to A. Campbell.
- B. Russ to check that the 225 metres of Raymond's bank has been included in the rating district.
- B. Russ to report back to committee with prices for the spraying of the stopbanks.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
LOWER WAIHO RATING DISTRICT
HELD AT THE ST JOHN'S ROOMS, FRANZ JOSEF
ON 9 NOVEMBER 2016, COMMENCING AT 11.04 AM.**

PRESENT

C. Brooks, R. Richards, N. L. K & D. Frendrup, P. Halford, K. Nolan, R. Neil

IN ATTENDANCE

West Coast Regional Council
P, McDonnell (Councillor), S. Challenger (Councillor)
M. Meehan, R. Beal, B. Russ, T. Jellyman (Staff)

APOLOGIES

B. Rietveld, R. Molloy

R. Richards / K. Nolan - Carried

BUSINESS

Cr Challenger opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 21 October 2015, be adopted as a true and correct record of that meeting."*

R. Richards / K. Nolan - Carried

MATTERS ARISING

Action points were updated. Canavan's Knob rating district has now been disbanded.

FINANCIAL REPORT

R. Beal presented the financial statements for the financial period ending 30 June 2016. He advised that the opening was \$13,501.09, total revenue was \$97,501.09, which included \$84,000 for rates, and the closing balance is \$15,615.13.

WORKS REPORT

B. Russ presented the detailed works report, which covered the 12-month period; 1 July 2015 to 30 June 2016. He reported that \$31,325 worth of works was carried out during the reporting period. B. Russ reported that the rock came from both Waiho Loop Moraine and from the quarries nearby.

B. Russ reported that he carried out an inspection on 19 September with the spokesperson and advised that the stopbanks and the rock work was all in good condition. B. Russ advised a spur on Canavan's Knob needs to be topped up, along with some topping up near Milton & Others stopbank area. He stated that \$17,000 worth of works were identified, this includes \$10,000 for unforeseen maintenance. R. Richards agreed with the proposed works and stated that it is important that the river does not get behind spurs. Discussion took place on previous works and what could be required in the future. B. Russ answered various questions from those present.

M. Meehan stated that it has been made clear to the Franz Josef rating district that the work that they do, must not compromise work downstream which could impact on this area. B. Russ explained the work that is proposed for Franz Josef rating district which is four days' work on a digger to straighten up and deepen the channel. M. Meehan advised that there is now a resource consent in place to take rock from anywhere in the river.

RATES 2017 / 2018

Cr Challenger advised that the prudent reserve for this rating district is \$120,000 and the recommended rate strike is \$84,000. Cr Challenger advised that at the start of the 2017 / 18 financial year the balance in the rating district account is likely to be \$44,000, included in this figure is the loan repayments. M. Meehan advised that the interest rate for the loan is fixed at 5.5% until February 2017 but it will then decrease when the loan is refinanced. He is hopeful that the interest rate will then be in the 3%'s. N. Frendrup asked if the rate strike could be lowered for the coming year. Cr Challenger advised that another \$84,000 will be going into the account this year and recommends that the rate strike stays at \$84,000 for another year and then reconsider. Cr Challenger stated that if there is a flood event in the river, then it is important that the money is there to fix it straight away. Cr Challenger stated that if things go well then there should be enough funds in the rating district account next year to consider cutting back the rate strike. M. Meehan gave the example of the Inchbonnie rating district, where they had reached their prudent reserve and Council was then able to halve the rate. N. Frendrup stated that it is the dairy farmers are paying a significant share of the rate. M. Meehan agreed with N. Frendrup's comments but advised that it is important that the rating district works towards the prudent reserve as previously advised. Cr Challenger encouraged further discussion on the rate strike. K. Frendrup asked what the process would be if a ratepayer could not afford to pay their rates, and would they still have to pay interest on their rates. M. Meehan advised that Council is able to work with landowners to develop through payment plans for individual ratepayers. He confirmed that council has done this in the past, but it is important that ratepayers talk to council about any financial difficulties they might be having. N. Frendrup moved that the rate strike be \$54,000 for the financial year. There was no seconder and the motion was lost. M. Meehan gave examples of the financial situation of various rating districts. Further discussion took place, staff answered questions. Cr McDonnell reminded the meeting that it is next year's rate strike that is being discussed. It was agreed that the rate strike would remain at \$84,000 for this financial year.

ELECTION OF OFFICERS

Cr Challenger read out the names of those currently on the committee. He acknowledged the passing of Mrs Richards. Cr Challenger asked those present if they would like to remain on the committee and if anyone else present would like to join.

Moved: ***"That the present committee is all those present namely:***

Lee Frendrup

Neil Frendrup

Robin Richards

Chris Brooks

Peter Halford

John Stone

Peter Dennehy

Dean Frendrup

K. Frendrup or the 2015 / 2016 financial year."

Discussion took place on the election of spokesperson. R. Richards stated that he has been involved with the rating district since 1967. B. Russ stated that it is important to have a local person on the ground. He stated that should something go wrong the rating district has a lot to lose. R. Richards nominated P. Halford. P. Halford declined the nomination as he is not always

in the area. N. Frendrup stated that the spokesperson needs to be someone who lives in the area. N. Frendrup nominated C. Brooks. C. Brooks stated that he is busy, but he is prepared to take this role on for one year. K. Frendrup seconded the nomination.

Moved: *"That C. Brooks is elected as the spokesperson for the 2016 / 2017 financial year."*

N. Frendrup / K. Frendrup – Carried

Moved: *"That Robin Richards be elected as the deputy spokesperson for the 2016 / 2017 financial year."*

N. Frendrup / K. Frendrup - Carried

GENERAL BUSINESS

M. Meehan advised that there has been some discussion about potentially forming a north side rating district to cover all works on the north side and working in with NZTA. M. Meehan stated that this matter has been discussed previously.

M. Meehan asked the meeting if they have been receiving feedback from members of the Franz Josef Working Group (FJWG). P. Halford advised that he has been receiving emails. M. Meehan stated that there has been a lot of discussion with central government on Franz Josef and the future of Franz Josef. He stated there are no radical decisions being made but there is a clear interest from the government and acknowledgement that Franz Josef is an icon, and that tourists come to New Zealand to visit this area. M. Meehan advised that there is interest from government, NZTA, the Ministry of Tourism and DoC in Franz Josef to be able to expand as a town. M. Meehan advised that the government has agreed to look at doing work on hazards, and to put cost benefits in place on how to mitigate the hazards. There will also be discussion on what to do about the river to the south and whether or not NZTA will consider re-aligning the highway. M. Meehan stated that all of this has been discussed about 20 years ago. M. Meehan advised that in view of the current situation with the Waiho River something does need to be done. He stated that short to medium term options will be investigated and that once the work is done, there will be a considerable amount of community consultation done. M. Meehan advised the meeting that they can expect to hear more about this in the next few months.

C. Brooks asked if investigations have been done on what might happen should the Waiho River drop into the Tartare River. M. Meehan responded that LiDAR work was commissioned in conjunction with NZTA to see what the likelihood of this occurring is. M. Meehan stated that there are concerns on what could happen on the south side as well. R. Richards stated that this would have a major impact on the south area. He gave a history of when the river broke through in this area in the 1967 and it took months to get the river back into the right channel again.

M. Meehan confirmed that the potential northern rating district would include Westland District Council's sewage ponds. Discussion took place on the current state of the sewage ponds. M. Meehan advised that the West Coast Regional Council has a regulatory role and has given Westland District Council a year to fix the problem. M. Meehan stated that it is important that a compliant system is put in place.

There being no further business, the meeting closed at 11.58 a.m.

ACTION POINT:

- Council to consider a \$54,000 rate strike next year.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
FRANZ JOSEF RATING DISTRICT
HELD AT THE ST JOHN'S ROOMS, FRANZ JOSEF
ON 9 NOVEMBER 2016, COMMENCING AT 1.05 PM.

PRESENT

G. Gibb, L. Skinner, P Cumming, G. Molloy, D. Ferguson, P. York, R. Bungeruth, I. Hartshorne, C. Roy, G. Berry, J. Reid, C. Brooks, W. Costello, P. Wilson, B. Taylor, A. Tschampel

IN ATTENDANCE

West Coast Regional Council
P. McDonnell (Councillor), S. Challenger (Councillor)
M. Meehan, R. Beal, B. Russ, T. Jellyman (Staff)

APOLOGIES

T. Skinner

Moved: *That the apologies be accepted*

C. Brooks / I. Hartshorne

BUSINESS

Cr McDonnell opened the meeting and welcomed those present.
He introduced himself and the Council staff.

G. Molloy advised that he is no longer in the rating district as he has sold his property.

Moved: *"That the minutes of the previous Annual Meeting held on 21 October 2015, be adopted as a true and correct record of that meeting, with the amendment made to the typographical error."*

L. Skinner / D. Ferguson - Carried

L. Skinner drew attention to the typographical error on page 2 of the minutes.

MATTERS ARISING

The action points were updated. B. Russ advised that the prudent reserve for this rating district is \$550,000, which is 20% of their asset values. M. Meehan explained the purpose and arrangements in place for prudent reserves in various rating districts. Cr McDonnell stated that once \$550,000 is reached then consideration can be given to cutting the rate back.

FINANCIAL REPORT

R. Beal presented the financial statements for the financial period ending 30 June 2016. He reported that the opening balance was \$414,674.36, total revenue was \$138,402.86, expenses were \$94,128.62 and the closing balance was \$458,948.60. R. Beal advised that the income of \$138,402.86 includes rates, interest and a contribution from NZTA. G. Gibb queried the cost for staff time. M. Meehan apologised for not providing a full breakdown of the costs but advised that he would provide this information. M. Meehan stated that quite a bit of staff time has gone into attending meetings associated with the rating district. He stated that the staff time is for the council engineer's time and not his own time. Consultant costs relate to Matt Gardner's time spent

on the design of the rock wall extension. M. Meehan advised that he would send this information to the rating district committee. M. Meehan answered questions relating to the costs of LiDAR and survey costs. L. Skinner expressed his surprise at the financial costs. M. Meehan acknowledged the high consultant costs due to the amount of work that has gone into building models, but these will aid the rating district in the future. M. Meehan stated that NZTA had provided in kind contributions to this work. M. Meehan confirmed that the consultant fees are for work related to this rating district but work has also been done for the Lower Waiho rating district. Cr McDonnell advised that the consultant's work would benefit the rating district in the years to come. M. Meehan stated that the LiDAR information and survey work allows for better information and planning and this is good value for money. M. Meehan advised that the models that have been built can be adjusted over time, and should there be another LiDAR survey done in years to come then the models can be adjusted to meet the new levels. M. Meehan confirmed that there have been two or three flights over the river during the year. M. Meehan confirmed that the resource consent fee is a one off consent fee and a \$50 administration fee each year. M. Meehan advised that a holistic consent is being applied for on behalf of the rating district with NZTA doing the consulting work on this consent, which will cover the upgrade of the stopbank and all of the works within the river done by Council and NZTA. NZTA are meeting all of the costs for the consent application. M. Meehan advised that there will be room for variation in the future to include increasing the height of the stopbank at the 50 km corner. M. Meehan advised that currently there are 130 consents in the river at the moment but by having just one consent this will be a lot simpler to manage. M. Meehan advised that the consent will be for 35 years. He stated that all emergency works previously done need to be covered by a resource consent.

G. Gibb asked for an update on the rock stockpiles. B. Russ advised that he would check up on this and report back to the spokesperson.

L. Skinner asked what controls are in place to ensure that there are no surprises with the costs for work. M. Meehan advised that he would ensure that there is better communication between Council staff, the spokesperson and the committee going forward. L. Skinner asked if there is a process for the committee to approve spending. M. Meehan advised that the key is better liaison and discussion with the committee and spokesperson. M. Meehan explained the function of Council's Procurement Policy, he explained the tender process, and how larger work is planned for and on how consultants are engaged. L. Skinner suggested that approval from the committee is sought prior to spending a larger amount of money. M. Meehan answered questions relating to the costs of survey work and who pays and benefits for work.

WORKS REPORT

B. Russ spoke to this report and advised that no work was carried out during the financial year to the end of June 2016 but work has been done since the start of this current financial year. B. Russ advised that during September work was done to raise and link the church and helipad stopbanks. The cost of this work was \$114,156. B. Russ used that rock from the Whataroa quarry along with rock that was salvaged from the existing river channel. B. Russ spoke in detail about rock sources, day work rates, and the costs associated with the salvaging, cartage and placing of rock. G. Molloy disputed the time spent on this job. Discussion also took place on the supervision of contractors when carrying out work. It was agreed that it is a good move to salvage rock from the river.

B. Russ advised that as a result of discussions with the committee a further \$114,156 worth of work identified and \$20,000 has been allowed for unforeseen works. B. Russ advised that the committee has requested that approximately 200 metres of the existing channel is straightened.

B. Russ advised that by recovering rock from the bridge down, the area where gravel was extracted from has straightened the channel up and this has worked well. B. Russ suggested that while the contractors are on site it would be timely to carry on with the extra 200 metres of channel straightening and recover any rock that is found in this area. G. Gibb stated that this work needs to be done in the next 2 – 3 weeks for it to be effective. B. Russ advised that he would speak to the contractor and set a date for this work.

It was agreed that more time is sometimes needed to make decisions on bigger contracts.

RATES 2017 / 2018

Cr McDonnell advised the meeting that the rate strike has been set at \$100,000. L. Skinner stated the rating district is not far off the prudent reserve and there is a reasonable amount of money in the account, there are no further large works proposed and with this in mind he feels that consideration could be given to lowering the rate strike. L. Skinner said a few years ago the rate strike was \$25,000 to \$30,000 and it quickly went to \$100,000. M. Meehan agreed with L. Skinner's comments but advised that the risk in lowering the rate strike is that the rating district could get caught out with a large job and if that happened then a loan might need to be raised. M. Meehan stated that it would be good to reach a figure that is sustainable long term. L. Skinner stated that a large proportion of the rates are paid by businesses in the town. Extensive discussion ensued and each person present was asked for their opinion on the rate strike. M. Meehan advised that if the rate strike for 2017 / 2018 financial year was \$50,000 then the balance in the account at the beginning of the financial year would be \$390,000, this does not include the value of the rock in the stockpile. It was noted that \$20,000 in interest is usually accrued each year. M. Meehan advised that costs can be saved with LiDAR work as this can now be done every three years rather than every year. M. Meehan confirmed that NZTA have contributed to the LiDAR work and but not the cross section work, as the cross section work is subsidised by the general rate. M. Meehan stated that costs for LiDAR work has come down significantly. D. Ferguson stated that agreement needs to be reached on what the prudent reserve should be. Further discussion on the rate strike took place. Cr McDonnell asked for a show of hands for the rate strike to stay at \$100,000 and a further show of hands for \$50,000. It was agreed that the rate strike for the 2017 / 2018 financial year would be reduced to \$50,000, and this figure would be taken to Council. Cr McDonnell advised that long term, the rate strike might need to go back up to \$100,000.

Discussion took place on the stockpile of rock that was by the helipad. A speaker stated that he thinks that the rating district has never used any of the stockpiled rock on its own banks. It was noted that the rating district has a stock pile of rock on the south side of the river and there could be 4300 tonne of rock on the right bank and 1000 tonne on the south bank. Cr McDonnell advised that council staff will look into this and report back to the committee.

ELECTION OF OFFICERS

Cr McDonnell read out the names of the current members of the rating district committee. He asked if anyone had left the area. G. Molloy stated he would like his name removed from the committee as he is no longer a ratepayer in this rating district. P. Cumming agreed to go onto the committee,

Moved: *"That the present committee, namely:*

Chris Brooks

Chris Roy

Grant Gibb

Tim Gibb

Ian Hartshorne

Peter York

Logan Skinner

Paul Cumming

be appointed as the committee for the 2016 / 2017 financial year."

G. Gibb indicated that he would like to stand down from the spokesperson role. M. Meehan stated that G. Gibb has been involved with the Franz Josef working group. Discussion took place on a replacement for G. Gibb. M. Meehan stated that G. Gibb has done a great job for the rating district. M. Meehan stated that a lot of rating districts take turns with this role and they change around every few years. M. Meehan stated that it is important that the spokesperson is local. G. Gibb stated that he lives in Fox Glacier. L. Skinner asked if there is any health and safety liability for the spokesperson or the committee members. M. Meehan advised that all liability sits with council as they engage the contractors. M. Meehan explained the role of the spokesperson and

committee and stated that this is an advisory role and a committee that council consults with. L. Skinner declined nomination as he is not always in the area and he does not know enough about the river. Discussion took place and it was agreed that Ian Hartshorne and Logan Skinner would share the role.

Moved: *"That I. Hartshorne and L. Skinner be elected as joint spokesmen for the 2016/ 2017 financial year."*

G. Gibb / C. Roy - Carried

GENERAL BUSINESS

G. Molloy expressed his concern about the helipad stopbank, he feels this stopbank is inadequate. He stated that people are paying into the rating district to protect the town and he would like some kind of mechanism put in place to safeguard the community should the Helipad Company decide not to do any work. M. Meehan advised that the rating district may like to consider putting the helipad stopbank into the rating district, if the rating district wants to have control of this stopbank. M. Meehan advised G. Molloy that Council does not have control over this stopbank, and nor does the rating district unless they put money into this stopbank. M. Meehan advised that the Helipad Company pays into the rating district and they own the asset.

Discussion took place on the removal of the cottages associated with the Gateway Motels, which were to be relocated to Whataroa, last year. Cr Challenger advised that the purchaser now has a building consent from Westland District Council to remove the buildings. He had previously started work on the foundations prior to gaining a building consent, the District Council issued a Stop Work Notice and a Certificate of Acceptance was then applied for. Cr Challenger advised that the consent was granted about a month ago, but it was applied for at the end of last year. M. Meehan stated that he was not aware of the issues with the district council regarding this matter and he feels that it is fair to allow another month for this work to be completed. M. Meehan advised that once the cottages are removed Council would then ensure that the site is tidied up.

L. Skinner raised the matter of the confidential minutes from two years ago. It was agreed that the minutes would be sent out to the committee.

There being no further business, the meeting closed at 2.36 p.m.

Action Points:

- M. Meehan to send a breakdown of staff time and expenses to the committee.
- B. Russ to confirm amount of rock in stockpile.
- B. Russ to set prudent reserve.
- B. Russ to investigate the volume of stockpiles of rock on each side of the river and report back to the committee.
- B. Russ to get costs for LiDAR work.
- T. Jellyman to circulate the confidential minutes to the committee.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
KONGAHU RATING DISTRICT
HELD AT THE LITTLE WANGANUI HOTEL
ON 11 NOVEMBER 2016, COMMENCING AT 11.03 AM

PRESENT

B. Jones, K. Kees, G & F. Volckman, R. Hedgman

IN ATTENDANCE

West Coast Regional Council
 T. Archer, N. Clementson (Councillor)
 R. Beal, P. Birchfield, C. Doake, T. Jellyman (Staff)

APOLOGIES

L. Kees, C. Hellyer, S. McGregor, B. Meek

G. Volckman / F. Volckman - Carried

BUSINESS

Cr Clementson opened the meeting and welcomed those present. He introduced himself and the Council staff.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Moved: *"That the minutes of the previous Annual Meeting held on 28 October 2015, be adopted as a true and correct record of that meeting."*

B. Jones / K. Kees - Carried

MATTERS ARISING

P. Birchfield provided an update on the action point from last year's meeting regarding the seeking of agreement for a financial contribution from Buller District Council (BDC) and the Karamea rating district for the Granite Creek clean out. P. Birchfield advised that BDC have agreed to contribute, a resource consent is awaited and one party is yet to sign before work can commence. She stated that it may not be worth doing this work while the mouth of the river is in its current situation. P. Birchfield explained the exact area which is just above the contour channel, 300 – 400 metres down from the bridge. She stated that DoC would not allow a full cleanout of Granite Creek but some work has been done under emergency works. B. Jones stated this work was done when the estuary was completely blocked. Cr Archer advised that the criteria for the carrying out of emergency works is that they can only be done if infrastructure is at risk.

B. Jones spoke about his submission on the Coastal Plan. He advised that he has made a submission in support of work that is done in the estuary to become a permitted activity and is on behalf of the rating district. B. Jones stated that DoC has advised that no cleanouts should be done from March – April as this is the whitebait spawning season. He stated that

DoC is opposed to any work being done in the Blackwater Channel but they will permit work on Granite Creek to 300 metres below the bridge. B. Jones stated that this is completely opposite to what they have permitted in the past. G. Volckman stated that DoC should have a standard policy on this. Cr Archer explained the submission and hearing process to the meeting. Extensive discussion took place on historic work done in this area. P. Birchfield tabled a map which shows where the river mouth is at the moment.

FINANCIAL REPORT 2014 / 2015

R. Beal spoke to this report. He advised that the opening balance was \$21,348,77 and the closing balance as of 30 June 2016 was \$17,861.30.

WORKS REPORT

P. Birchfield spoke to this report advising that \$9,803 worth of works were done during the reporting period. This included the clearing of willows, a dig out of the Blackwater Creek channel which was emergency works and spraying for Parrots Feather.

Parrots Feather Work

C. Doake, WCRC's Biosecurity Officer addressed to the meeting. He stated that the spraying work cost more than he expected, (\$4,000), and took longer than expected due to the amount of work done by hand gun. C. Doake stated he was pleased with the work done by the contractors, they worked hard but the work did take a long time. C. Doake advised that the spray work this year is likely to be done in house. It was suggested that the entire area be sprayed with Garlon, as Garlon stunts grasses, kills blackberry, watercress and the main problem weeds in this area as well as Parrots Feather. G. Volckman stated that the drains now look clearer than they have in all the years when Roundup had been used. C. Doake advised that you need to get permission from EPA to apply Garlon from the air and to spray it into water. He advised that he will apply for permission for Council to apply Garlon from the air and he is confident of getting this over the line. C. Doake advised the permission is not required to apply Roundup aurally. Cr Archer asked if the section in C. Doake's report requesting farmers to provide further information of areas affected by parrots feather that were untreated last year, is happening and if farmers are providing this information. C. Doake stated that the areas of concern are external of the main channel as the main channel will be sprayed as a matter of course. B. Jones stated that the areas that were sprayed, had a terrific effect, but the he is annoyed that some areas were missed. C. Doake stated that he has reservations on how effective aerial application is, as he is not sure how well the grass is penetrated along the banks when with aerial spraying. G. Volckman stated he is pleased with the result in his area. He stated that aerial application is very cost effective but spraying with a hand gun is more effective and does a better job. C. Doake confirmed that he will be doing the next lot of spraying. B. Jones would like the spring spray planned for now and then a further spray can be done again in autumn.

2017 / 2018 RATE STRIKE

The recommended rate strike is \$10,000 for the coming financial year. The balance in the rating district account at the beginning of the financial year is likely to be \$11,000.

Moved: *"That the rate strike for the Kongahu Rating District is \$10,000 for the 2017 / 2018 financial year."*

G. Volckman / B. Jones – Carried

ELECTION OF COMMITTEE AND SPOKESPERSON

It was noted that all ratepayers in the rating district are members of the committee. It was agreed that the status quo would remain for this financial year.

Moved: *"That the entire rating district are on the rating district committee for the 2016 / 2017 financial year."*

G. Volckman / R. Hedgman - Carried

Moved: *"That B. Jones re- elected as the spokesperson for the 2016 / 2017 financial year."*

G. Volckman / R. Hedgman – Carried

GENERAL BUSINESS

B. Jones advised that he submitted on Council's Land and Water Plan. He stated that the area had been identified as a wetland and is on his and R. Hedgman's property, the Blackwater Channel and as this is part of the Kongahu rating district infrastructure, he feels this area should be excluded from the wetland. B. Jones advised when further submissions were called for at the end of October he made another submission on behalf of the rating district. B. Jones explained the submission to the meeting, he stated his submission requests that all farming infrastructure is removed from the updated wetland maps. Cr Archer updated the meeting with the current wetlands situation. Discussion took place on the Queen's Chain and matters relating to Crown Land and wetlands. Cr Clementson stated that it is good that submissions have been made and that they are now in the system.

B. Jones advised that B. Meek has requested a clean out of his banks on the Contour Channel from the Granite Creek Road Bridge to the front of his property to clean out weed. B. Jones stated that he is unsure how effective this would be until Granite Creek is cleared out.

G. Volckman asked for an update on the matters relating to the legal issue between B. Meek and S. McGregor. P. Birchfield advised that the two parties have now come to agreement and the information to the Court has now been withdrawn. P. Birchfield advised that both parties are to do some work, S. McGregor has done his work but B. Meek is yet to do his.

P. Birchfield advised that two coastal experts from NIWA will be visiting later this month to investigate the Karamea river mouth and the impacts on the estuary. Discussion took place on where to from here with Granite Creek. It was agreed that P. Birchfield would apply for a resource consent on behalf of the rating district to clean out Blackwater Channel and Granite Creek. She stated that this will not be an easy process in view of what DoC has submitted on for the Coastal Plan. Cr Clementson asked if there would be any benefit in deepening the section where Granite Creek goes into the Karamea River and down 300 metres so that the spoil goes out to sea. B. Jones stated that the channel that was dug out over the winter will block again but if a channel was dug from his grazing area to Granite Creek and out to sea then it might draw gravel from Granite Creek out to sea. K. Kees doubted that there would be enough fall for this to be effective as the area is very flat. B. Jones stated that the resource consent is close to expiring. K. Kees advised that until something is done about Karamea River this area will continue to be a problem and the rating district needs to be careful that money isn't wasted. It was noted that some of this is the Karamea rating district's problem.

G. Volckman stated that if the drain might be blocked near R. Anderson's property. K. Kees stated this area might need a clean out. K. Kees stated that some of the drains near his property could also do with a clean out.

N. Clementson thanked the meeting for their attendance.

There being no further business, the meeting closed at 12.10 pm.

Action Points for follow up:

- P. Birchfield to apply for a resource consent to clean out Blackwater Channel and Granite Creek.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
KARAMEA RATING DISTRICT
HELD AT THE KARAMEA FIRE STATION
ON 11 NOVEMBER 2016, COMMENCING AT 1.00 PM.**

PRESENT

B. Langford, H. Macbeth, W. Alber, B. Jones, D. Simkin, B. Chalmers, P. Moynihan, T. Hawley, R. Lowe, R. Horrell, G. Johnson, A. Bruning, P. Langford, G. Richardson, M. Watt, S. Gibson, D. Rhind, P. McClintock, P. Gibson, T. Chalmers, J. Gibbons, K. Blumm, J. Martin, P. Drake, W. Schmidt, T. Tinomana, L. Monteith, G. Nue?

IN ATTENDANCE

West Coast Regional Council
T. Archer, N. Clementson (Councillors)
R. Beal, P. Birchfield, T. Jellyman (Staff)

APOLOGIES

M. Macbeth, B. Johnson

R. Langford / H. Macbeth - Carried

BUSINESS

Cr Archer opened the meeting and welcomed those present. He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 28 October 2015, be adopted as a true and correct record of that meeting.*

B. Jones / D. Rhind - Carried

MATTERS ARISING

Action points were updated.

P. Birchfield advised that one of the action points was to arrange a meeting in six months' time to discuss engineering advice on the Karamea River. She stated that there was difficulty in getting funding but funding has now been approved to enable two coastal experts from NIWA to visit this area. She stated that the visit is scheduled for two weeks' time and she hopes to that their report will be completed early in the New Year. It was agreed that a meeting would be held in around six months' time to discuss the report.

P. Birchfield advised that she had inspected parts of the stopbank but she stated that it is important that landowners also keep an eye on the stopbank and contact the Spokesperson (B. Langford) if there are concerns. Grazing on stopbanks was discussed, P. Birchfield encouraged the meeting to contact her if they have any concerns should they have any concerns regarding stock grazing and stopbanks, and she will follow up with the landowner concerned.

FINANCIAL REPORT

R. Beal spoke to this report. He reported that the opening balance was \$171,209.07 and the closing balance is \$205,523.30.

WORKS REPORT

P. Birchfield spoke to this report. She advised that a total of \$16,400.70 worth of work was carried out during the reporting period. P. Birchfield reported that these works included stopbank repairs, topping up of spurs on the Little Wanganui River, weed spraying, channel excavation at the Karamea River mouth, and clearing of the Granite Creek channel in the lower Otumahana Estuary. P. Birchfield advised that the costs for the Granite Creek clearance works were split between this rating district and the Kongahu rating district.

An inspection was carried out in August and \$120,000 worth of works were identified. P. Birchfield advised this includes the stopbank upgrade near the Karamea School and Domain area and vegetation clearance work. She advised that this work would be carried out in April after the tourist season. P. Birchfield advised that this work would be put out to tender and it is likely that the tender price will come in under \$100,000. P. Birchfield advised that the planting that was done the stopbank has now stopped and the plantings have been removed and the area repaired. H. Macbeth stated that this work was the result of a lack of communication between the parties concerned. Cr Archer suggested that it might be worthwhile putting an advert in The Chronicle to remind people that there is a bylaw in place prohibiting the planting on stopbanks.

P. Birchfield has also allowed for \$10,000 for vegetation removal, \$10,000 for unforeseen maintenance.

RATES 2017 / 2018

Cr Archer advised that the proposed rate strike is \$50,000. It was noted that the balance in the rating district account at the beginning of the 2017 / 2018 financial year is likely to be \$142,344.23.

Moved: *"That the rate strike for the Karamea Rating District remains at \$50,000 for the 2017/ 2018 financial year."*

D. Simkin / P. McClintock - Carried

ELECTION OF OFFICERS

Cr Archer read out the names of the current committee. B. Langford stated that M. Macbeth has advised him that she wishes to stand down from the committee. B. Langford nominated A. Bruning, D. Simkin seconded the nomination. A. Bruning replaces M. Macbeth.

Moved: *"That the present committee:*

Paul McClintock, Peter Langford, Darryl Simkin, Brian Jones, Andrew Bruning, and Bevan Langford be the committee for the 2016 / 2017 financial year."

P. Langford / H. Macbeth - Carried

Cr Archer stated that the current spokesperson for the committee is B. Langford. P. Langford nominated B. Langford, the nomination was seconded by P. McClintock.

Moved: *"That B. Langford is appointed as the spokesperson for the 2016 / 2017 financial year."*

B. Chalmers / P. McClintock - Carried

GENERAL BUSINESS

Granite Creek

P. Birchfield advised that Council is currently going through a review of the coastal plan. She stated that the cleaning out of Granite Creek channel and Blackwater Creek channel is proposed to become a permitted activity. She stated that there is a resource consent in place to clean out from 300 metres below the main road bridge to just upstream of the Contour Channel. P. Birchfield advised that in view of what is currently happening in the estuary, she would like to wait until the two coastal experts have viewed the area. Cr Archer advised that the Coastal Plan has now gone out for public consultation, submissions have been made, and these submitters have been given the opportunity to resubmit on the submissions which have now been received, staff is currently preparing a Section 42A report. Cr Archer advised that the Section 42A report will be part of the process in initiating a hearing and the submitters will then have the opportunity to present their views at a hearing. Cr Archer advised that one of the submissions is to make it a permitted activity to open up the waterway. Cr Archer stated that he is aware that there are also submissions opposed to this. Cr Archer advised that if the permitted activity is approved in the Coastal Plan and it gets through this process then the decision on the Coastal Plan is then open to appeal by the parties who have made a submission. The appeal is then heard by the Environment Court, the Environment Court will make a decision and it is then up Council to either appeal or accept the outcome. B. Jones advised the meeting that he is aware of one party who is against any work being done on the Blackwater Channel but they are happy for anything to be done on the Granite Creek channel to 300 metres below the bridge. It was noted that the spoil from this area is put to the side and then it flattens out over time. B. Jones stated that the channel is maintainable once it has been cleaned out. P. Birchfield confirmed that resource consent is in place to clean out above the Contour Channel in about five different areas but DoC would not allow for the whole area to be cleaned out. P. Birchfield stated that one affected party is yet to sign off on the resource consent. She advised that the rating district could set a limit on how much they are prepared to spend on this work. It was agreed that the Karamea River is the cause of the problems in this area and that once the information from the NIWA coastal experts is to hand, then a decision on where to from here can be made. A speaker asked if the rock wall at Flagstaff is going to be included in the rating district. Cr Archer advised that this rock wall is not currently in the asset management plan. P. Birchfield advised that one of the original proposals was to extend the rock wall on the Karamea River.

A speaker spoke of historic information he has on the area. He agreed to speak to P. Birchfield after the meeting.

A speaker stated that there has been very little maintenance done on the stopbank since the trees were cut two years ago. He stated that there is now a lot of secondary growth in this area. He asked that when the stopbank is upgraded, would the area be maintained. P. Birchfield stated that she would like to see this area in grass. Cr Archer advised that it would be up to the rating district to decide what they would like to do but if it was grassed then it would be up to the rating district, and not the Domain Board to pay for this. P. Birchfield stated that once the plantings are removed then a full spray of the area could be done.

H. Macbeth asked what is happening with the experimental cuttings. B. Langford stated that an attempt was made to insert a cutting at the previous location of the river mouth but it did not work so this will be left alone for the time being. P. Birchfield advised that the NIWA experts might find a suitable location for this. She stated that further Envirolink Funding will be applied for to run the Graeme Smart model again but this requires

significantly more funding as his original recommendations were made when the mouth of the Karamea River was in a different position.

H. Macbeth drew attention to the section in the works report on the Karamea River mouth; he asked that the word "recent" is changed to "previous". This was agreed.

Cr Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 1.38 p.m.

Action Points

- P. Birchfield to arrange a meeting in six months' time to discuss the NIWA report which is expected early in the New Year.
- P. Birchfield to arrange for the placing of an advert in The Chronicle to remind people that there is a bylaw in place prohibiting planting on stopbanks.

THE WEST COAST REGIONAL COUNCIL/GREY DISTRICT COUNCIL

**MINUTES OF THE MEETING OF
THE GREYMOUTH JOINT FLOODWALL COMMITTEE
HELD ON 14 NOVEMBER 2016,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 3.00 P.M.**

PRESENT:

T. Kokshoorn (Chairman), A. Robb, P. Ewen, M. Hay, C. Sandrey

IN ATTENDANCE:

M. Meehan (WCRC Chief Executive), R. Beal (WCRC Operations Manager), P. Pretorius (GDC Chief Executive), M. Sutherland (GDC Assets Manager), T. Jellyman (Minutes Clerk),
The Media.

APOLOGIES:

A. Birchfield

A. Robb / C. Sandrey - Carried

BUSINESS

T. Kokshoorn welcomed all present to the meeting and introductions were made.

CONFIRMATION OF MINUTES

Moved: ***That the minutes of the Joint Floodwall Committee meeting held 9 November 2015, as circulated, be confirmed as correct***

T. Kokshoorn / M. Hay - Carried

MATTERS ARISING:

T. Kokshoorn asked if the legal matter relating to the Greymouth floodwall has been resolved yet. M. Meehan advised that this matter will be discussed in the confidential section of today's meeting.

T. Kokshoorn drew attention to the motion in last year's minutes where estimate costs for a bund at a 20 to 50 year flood return level are sought. M. Meehan advised that the workload for the Greymouth rating district has been dominated by work being done on the legal matter relating to the floodwall. M. Meehan advised that the costings for the bund (\$187,000) were in front of the committee last year, and were included in the Matt Gardner report. M. Meehan advised that the costs to take the bund to a 50 year level are \$187,000 and the costs for a 20 year level will not be much different. T. Kokshoorn stated that a meeting was to have been reconvened to progress this matter. Cr Ewen stated that if the costs were already in the Gardner report, then why did the meeting ask for them. M. Meehan advised that there may have been some confusion around the estimate as this was covered in the Consultant's report and not the works report. It was agreed that this matter would be discussed further in general business.

PUBLIC FORUM

There was no public forum.

FINANCIAL REPORT GREYMOUTH RATING DISTRICT

R. Beal presented the financial statement for the financial period 1 July 2015 to 30 June 2016. He reported that the opening balance in the rating district account was negative \$363,188.98 and the closing balance is negative \$494,973.42. R. Beal advised that the opening balance in the loan account was \$50,752.92 and the closing balance in the loan account is \$75,647.86.

FINANCIAL REPORT NEW RIVER / SALTWATER CREEK

R. Beal reported that the opening balance was \$4,459.34, expenses during the reporting period were \$2,240.50 and the closing balance is \$4,926.18.

WORKS REPORT – GREYMOUTH RATING DISTRICT

R. Beal spoke to this report and stated that \$26,175.88 was spent on works this year. He advised that \$50,000 has been allowed for proposed maintenance works for the 2016 / 2017 year; this includes \$10,000 for the spraying of vegetation on the floodwall, \$20,000 for rock placing on the main wall and \$20,000 for unforeseen maintenance.

WORKS REPORT – NEW RIVER / SALTWATER CREEK

R. Beal spoke to this report and advised that \$980 worth of works were carried out during the past financial year. He reported that \$1,500 has been allowed for the opening of the outlet and \$1,000 for unforeseen maintenance.

RATE STRIKE – GREYMOUTH FLOODWALL

M. Meehan advised that the recommended rate strike is \$50,000 for the 2017 / 2018 financial year. He stated that the costs of works, staff time and vehicle expenses come close to \$50,000. M. Meehan stated that it would be good to see the rating district build up the fund as there are significant assets at risk. He stated that a rate strike of \$50,000 will not be enough should contingency work be required. M. Meehan advised that the legal case will only allow for repair work to the floodwall and will not allow for works that might be required as the result of an emergency.

T. Kokshoorn asked that if the bund work was to be progressed, how this would affect the rate strike. M. Meehan advised that the account is \$500,000 in deficit and if nearly \$200,000 is spent on work then the account would be \$700,000 in deficit and only \$50,000 would be recovered in rates. Cr Robb queried what would be the benefit there would be in spending \$200,000 if the houses at risk have not been flooded. T. Kokshoorn stated that pumping stations were put in place around Greymouth to elevate ponding but Range Creek is still affected when the floodgates close. T. Kokshoorn stated that the only outlet for Range Creek is the cut, but when there are high seas, a high river with localised rain the water does not get away quick enough. He stated this is why lower Cobden sometimes floods; he acknowledged that there has not been any inundation into houses. T. Kokshoorn stated that it was agreed at last year's meeting that the work on the bund would go ahead. Cr Robb disputed this and stated that he has been on the floodwall committee for nine years and the only person who has brought up the issue of flooding in Cobden is T. Kokshoorn and last year's presenter, Rob Harrison. Cr Robb stated that public consultation was undertaken prior to the floodwall extension work being started as the extension was a large spend of just under \$3M. Cr Robb stated that if a large amount of money is to be spent again then the public should be consulted with again. Cr Robb stated that the regional council has not heard from any concerned ratepayers, apart from Mr Harrison, who are worried about flooding in Cobden. Cr Robb stated that he is not against this work going ahead, but if this work does go ahead then it needs to be for the benefit of the whole rating district. M. Meehan stated that there has not been any public consultation via the annual plan as yet. T. Kokshoorn stated that there are about six concerned residents. Cr Ewen asked P. Pretorius to clarify if there is an obligation under the new Building Act for a one in fifty year flood event to protect buildings, as a one in 40 year

flood is irrelevant. M. Meehan advised that there has already been a one in 40 flood event and there was no flooding through houses but he is unsure of what would happen in a one in 50 year event. Cr Robb stated that there is no legal requirement for Councils to provide protection for a one in 50 year event. P. Pretorius clarified that the legal requirement is that the floor height is above the theoretical 1 in 50 year flood height. Cr Sandrey asked if any ratepayers have had issues acquiring adequate insurance. T. Kokshoorn is unsure of this. T. Kokshoorn stated that a magnificent job has been done over the past 25 years in protecting Greymouth from floods but he feels that there has been failure in Cobden. Cr Robb disagreed and stated that nobody's house has been inundated but sections have been flooded. M. Meehan advised that the property owners that Matt Gardner had spoken with each stated that they felt better off now that the floodwall was in place and they are not disaffected by the floodwall being there. M. Meehan noted that the pump stations were funded by the district council; he asked if another pump station could be installed in Cobden. P. Pretorius stated that the pump stations were funded in around 2002 and they were funded under duress as they could not get the floodwall committee to agree to fund them. Cr Robb stated that spending \$200,000 to protect six properties needs to be weighed up. He noted that ratepayers in Arnott Heights pay into this rating district and they do not get any protection but they do get to use the CBD. Cr Robb stated that ultimately it is the ratepayers in this rating district that would fund this work, and Council is making decisions on behalf of all ratepayers. M. Meehan stated that a way forward would be to consult with the rating district via the Annual Plan, and put all projected works for the year through the Annual Plan to see what the wider rating district wants to do. Cr Hay asked if everyone in the rating district would pay towards the bund and what would the percentage for each ratepayer be. M. Meehan stated that this has not yet been worked out but unless the rates are increased, then the rating district would go further into debt. T. Kokshoorn suggested that a loan could be raised. M. Meehan confirmed that this could be added to the existing loan but consultation with the community would need to be done and options would be included. M. Meehan advised that all works including remedial works would need to be put into the Annual Plan. M. Meehan advised that the spend on the bund is outside of the Asset Management Plan, so this would need to be discussed with the community so that they can have input into this. Discussion took place on how where to from here. M. Meehan stated that it would be unwise to keep adding to the loan, he stated that given the level of debt, the rate would need to be increased. It was agreed that the regional council would put together some options for consideration. P. Pretorius suggested that costings be sought for the bund.

Moved: That consultation on options associated with bund work and other works to go through the Annual Plan process, including financial implications.

T. Kokshoorn / Cr Ewen - Carried

Cr Robb stated that if extra works are being considered, it is important the consideration is given to increasing rates for the Greymouth rating district. T. Kokshoorn stated that this would be included in the options put out to the rating district.

Moved: That the rate strike for the 2017 / 2018 financial year is \$50,000.

T. Kokshoorn / Cr Robb - Carried

RATE STRIKE – NEW RIVER / SALTWATER CREEK

It was agreed that the rate strike would remain the same at \$2,500 for the 2017 / 2018 financial year.

Moved: That the rate strike for the 2017 / 2018 financial year is \$2,500.

T. Kokshoorn / Cr Hay - Carried

GENERAL BUSINESS

Cr Ewen stated that there has been some undercutting downstream of near the Santa Fe bridge, close to the old swimming baths. M. Meehan agreed to arrange for this area to be inspected.

Cr Ewen stated that the quote of \$187,000 is now 12 months old. T. Kokshoorn stated that this price may need to be revised.

There being no further business, the meeting closed at 3.38 p.m.

.....
Chairman

.....
Date

Action Points

- M. Meehan to arrange inspection of area around Santa Fe / old swimming baths.
- Prepare financial implications of bund work and other physical works for next Annual Plan workshop.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 13 December 2016
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 24 November 2016
 Subject: Corporate Services Manager's Report

1. Financial Report

FOR THE FOUR MONTHS ENDED 31 OCTOBER 2016	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates and Penalties	795,096	777,333	34%	2,332,000
Investment Income	578,791	296,989	65%	890,968
Resource Management	572,926	507,475	50%	1,145,626
Regional Land Transport	31,266	30,204	35%	90,613
Emergency Management	93,043	88,667	35%	266,000
Economic Development	50,000	50,000	33%	150,000
River, Drainage, Coastal Protection	1,158,596	463,819	83%	1,391,457
Warm West Coast	33,671	36,333	0%	109,000
VCS Business Unit	4,145,441	1,035,409	133%	3,106,227
Commercial Property Revaluation		0	0%	34,659
	7,458,828	3,286,230		9,516,550
EXPENDITURE				
Governance	160,710	160,452	33%	481,357
Economic Development	103,305	100,000	34%	300,000
Resource Management	1,242,092	992,171	42%	2,934,858
Regional land Transport	60,715	55,926	36%	167,777
Hydrology & Floodw arning Services	196,810	201,024	33%	603,072
Emergency Management	103,979	107,372	32%	322,116
River, Drainage, Coastal Protection	739,739	515,128	48%	1,545,383
VCS Business Unit	3,346,547	849,742	131%	2,549,227
Other	26,424	25,132	35%	75,396
Warm West Coast	9,166	36,333	8%	109,000
	5,989,487	3,043,281		9,088,186
OPERATING SURPLUS / (DEFICIT)	1,469,341	242,950		428,364

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	545,544	650,225	104,681	314,042
Economic Development	-3,305	-53,305	-50,000	-150,000
Quarries	-70,246	-75,139	-4,893	-14,678
Investment Income	281,802	578,791	296,989	890,968
VCS Business Unit	613,227	798,894	185,667	557,000
General Rates Funded Activities	-163,843	-428,206	-264,362	-1,128,231
Warm West Coast	24,505	24,505	0	0
Revaluation Investment Property	0	0	0	34,659
Other	-1,292	-26,424	-25,132	-75,396
TOTAL	1,226,391	1,469,341	242,950	428,364

Net Contributors to General Rates Funded Surplus (-Deficit)	Actual	Budet ytd	Annual Plan
	<u>Actual V YTD</u>		
Rates	17,762	795,096	2,332,000
Representation	-258	-160,710	-481,357
Resource Management	-184,470	-669,166	-1,789,232
Transport Activities	-3,728	-29,449	-77,164
River, Drainage, Coastal Protection	-5,133	-156,230	-453,290
Hydrology & Floodw arning	4,214	-196,810	-603,072
Emergency Management	7,769	-10,936	-56,116
	-163,843	-428,206	-1,128,231

STATEMENT OF FINANCIAL POSITION @ 31 OCTOBER 2016

	@ 31/10/16
CURRENT ASSETS	
Cash	1,887,670
Deposit - Westpac	0
Accounts Receivable - General	1,260,817
Accounts Receivable - Rates	-108,515
Prepayments	205,800
Sundry Receivables	938,887
GST Refund due	
Stock - VCS	22,643
Stock - Rock	486,732
Stock - Office Supplies	23,640
Accrued Rates Revenue	0
	4,717,674
NON CURRENT ASSETS	
Investments	10,652,805
Strategic Investments	1,404,178
Term Deposit - PRCC bond	50,000
MBIE & DOC Bonds	11,142
Investments-Catastrophe Fund	982,991
Warm West Coast Loans	570,856
Commercial Property Investment	1,420,000
Fixed Assets	4,870,149
Infrastructural Assets	57,856,890
	77,819,010
TOTAL ASSETS	82,536,683
CURRENT LIABILITIES	
Bank Short Term Loan	1,772,000
Accounts Payable	831,295
GST	168,116
Deposits and Bonds	951,214
Sundry Payables	18,415
Accrued Annual Leave, Payroll	359,489
Other Revenue in Advance	0
Rates Revenue in Advance	621,018
	4,721,547
NON CURRENT LIABILITIES	
Future Quarry restoration	70,000
Interest Rate Hedge Position	201,531
Lower Waiho	198,980
Grey mouth Floodwall	1,693,656
Hokitika Seawall	1,287,500
Strategic Investments	1,172,303
Warm West Coast	575,000
Working capital loan	701,388
Office Equipment Leases	5,296
	5,905,654
TOTAL LIABILITIES	10,627,201
EQUITY	
Ratepayers Equity	18,704,276
Surplus transferred	1,469,341
Lake Brunner Project Funds	0
Rating Districts Equity	2,588,839
Tb Special Rate Balance	0
Revaluation	38,413,289
Quarry Account	-252,818
Catastrophe Fund	976,554
Investment Growth Reserve	10,010,000
TOTAL EQUITY	71,909,481
LIABILITIES & EQUITY	82,536,683

2. Comment

Council financial situation continues to improve, with a surplus of \$1.469 million (compared to budgeted \$243,000) for the four months to 31 October. This is due to Investments performing well and the VCS surplus.

Short term bank borrowing was further reduced in early November from \$1.772 million to \$500,000.

The Westpac portfolio reduced in value by \$110,000 during October in the run up to the US Presidential election, and there was a further small deterioration during November.

I will be meeting with our investment manager from Westpac on 25 November to discuss the portfolio performance.

3. Investment Income

Westpac Portfolios

October 2016	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 October 2016	\$ 994,584	\$ 11,101,002	\$ 12,095,586
Income October 2016	-\$ 11,593	-\$ 98,197	-\$ 109,790
Deposit			
Withdrawal		-\$ 350,000	-\$ 350,000
Closing balance 31 October 2016	\$ 982,991	\$ 10,652,805	\$ 11,635,796
Total income year to date to 31 October 2016	\$ 6,438	\$ 146,497	\$ 152,935

RECOMMENDATION

That the report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Councillors – 13 December 2016
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 16 November 2016
Subject: Final Audit Management Report Year Ended 30 June 2016

I attach the final Audit NZ Management Report for the year to 30 June 2016. Where relevant "management comment" is included.

I draw Councillors attention specifically to:

Item 2.4, where Audit NZ has recommended " *That Council formally consider the risk management framework that its VCS Business Unit operates under*".
Management agreed with the recommendation.

Appendix 1, where Audit NZ recommends " *that Council assess whether it is covering the functions of an Audit Committee*".

Management commented that this was a decision for Council. Therefore there is no recommendation included in this report with regard to an Audit Committee.

RECOMMENDATION

1. *That the report be received.*
2. *That Councillors note management intends to bring a recommendation to the February 2017 meeting with regard to the risk management framework that the VCS Business Unit operates under.*

Robert Mallinson
Corporate Services Manager

15 November 2016

335 Lincoln Road, Addington
PO Box 2, Christchurch 8140

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Fax: 03 961 3059

Andrew Robb
Chairman
West Coast Regional Council
PO Box 66
Greymouth

cc Mike Meehan, Chief Executive
Robert Mallinson, Corporate Services Manager

Dear Andrew

Management report for the year ended 30 June 2016

We have completed the audit for the year ended 30 June 2016. This report sets out our findings from the audit and draws attention to areas where West Coast Regional Council (the Council) is doing well or where we have made recommendations for improvement.

1 Our audit opinion

1.1 We issued an unmodified audit opinion

We issued an unmodified audit opinion on 27 October 2016. This means that we were satisfied that the financial statements and statement of service performance presents fairly, in all material respects the Council's activity for the year and its financial position at the end of the year.

1.2 Uncorrected misstatements

The financial statements are free from material misstatements, including omissions. During the audit we discussed with management any misstatements that we found, other than those which were clearly trivial. There were no significant misstatements identified during the audit that have not been corrected.

In forming our audit opinion, we considered the following matters:

2 Significant matters, issues, or risks identified during the audit

2.1 Financial Performance of the Council

In the 2016 financial year the Council recorded a deficit of \$876,953, compared to a budgeted surplus of \$432,613.

The 2016 financial year continues a trend of the Council not meeting its forecasted surpluses. The deficit for the year meant Council used borrowing to pay for operational, day-to-day expenses. This is not a sustainable approach.

The table below shows the surpluses the Council have achieved, compared to what was budgeted, for the last five years.

Year	Budgeted Surplus (Deficit) \$	Actual Surplus (Deficit) \$	Over/(under) budget \$
2012	781,086	294,151	(486,935)
2013	740,981	1,561,229	820,248
2014	765,391	371,953	(393,438)
2015	920,577	85,708	(834,869)
2016	432,613	(876,953)	(1,309,566)

Council's financial results are a combination of lower than expected revenues and unanticipated costs.

To offset rates increases there is reliance on returns from the Council's investment portfolio, and surpluses from the Vector Control Services (VCS) business unit. There is also minimal budget contingency for any unforeseen expenses. As shown above variability in revenue and expenditure has historically resulted in a surplus lower than what is budgeted – on average \$440,912 a year. The statement of cash flow for each year also reflects similar results.

These matters present a financial management risk to the Council. We recommend the Council reviews the causes of the poorer than expected financial performance for the previous five years, and considers this in future budget setting.

Management Comment

Agree that the past two years in particular have been particularly challenging for Council. Indications are that 2016/17 will be much improved.

The causes of the poor performances in 2015 and 2016 are well understood by both management and councillors and discussed with Audit NZ staff.

These factors will certainly be considered when developing budgets for the 2017/18 Annual Plan.

2.2 Revaluation of land and infrastructure assets

PBE IPSAS 17 Property, Plant and Equipment requires that valuations are carried out with sufficient regularity to ensure that the carrying amount of a revalued asset class does not differ materially from fair value.

As at 31 December 2015, the Council carried out revaluations of its operational land for the Grey District; and river, drainage and coastal protection assets. We comment on these in turn below:

- Council land was valued at \$1.64 million, reflecting a decrease in value of \$367,000. The decrease in land value is due to the local market conditions.
- \$287,000 of this amount was expensed as the Council exhausted its revaluation reserves.
- River, drainage and coastal protection Assets were valued at \$57.86 million, reflecting an increase of \$3.79 million. The increase in value was primarily due to a movement in unit rates, but also due works expensed that should have been capitalised over the period since the previous revaluation. We discuss this further in section 2.2.2 below.

Our review of the valuation focussed on the methodology, key assumptions, and source data collection processes. We concluded that the valuations were prepared in accordance with the relevant accounting and valuation standards, and revaluation movements were correctly recorded in the financial statements. However, the independent peer reviewer identified areas in the preparation of the valuation that required significant improvement. These are detailed below:

2.2.1 Valuation improvements

The peer reviewer of the valuation for River, Drainage and Coastal Protection Assets identified a number of improvements for future valuation processes. These included:

- provision of an internal valuation report;
- clarification and review of the approach used to capitalising:
 - flood damage remedial works, including capital and operations expenditure thresholds;
 - ancillary assets, including their useful lives, and repair of flood/coastal erosion damage;
- review of asset lives for assets that are not integral to the base assets (e.g. pipes under stopbanks);
- review of unit rates, and this consideration of appropriate indices where escalation is applied; and
- update of the format of the valuation spreadsheets.

We recommend the Council implement the recommendations of the peer reviewer for the next revaluation.

Management Comment

The AECOM review has provided guidance on a number of improvements which Council intends to implement.

2.2.2 Capital works expensed since the last valuation

We identified that capital works were undertaken on the Lower Waiho and Wanganui schemes since the last valuation. These additions were not capitalised as assets, but were expensed incorrectly. Fortunately most of the errors occurred in 2014, and did not require restatement in the current financial statements.

Council must review its capitalisation process for infrastructure assets. Specific attention needs to be given as to whether work performed is of an operating or capital nature. This also needs to be considered when preparing the budget.

Management Comment

Council agrees that it needs to review procedures to correctly identify capital and operating expenditure.

2.3 Unbilled revenue

Unbilled consent work in progress has been an area of focus in recent years. This is due to challenges faced by Council in determining the aging and recoverability of work in progress.

In 2015, as a result of recommendations to review the consents revenue work in progress balance, Molloy & Associates were engaged. The unbilled revenue report was reviewed and cleared of all items that were no longer collectable, this resulted in \$233,000 of costs in 2015 and preceding years being written off. In the current year, Council again engaged Molloy & Associates to assist with the implementation of the new module.

We reviewed the work of Molloy & Associates, and reviewed collectability of the unbilled revenue. We were able to conclude unbilled revenue at 30 June 2016 was materially correct in the financial statements.

We note the inability to recover unbilled revenue and the amounts paid for the reviews, while necessary, are a direct impact on the Council's financial performance. The risk of losing revenue through miscoded time, and invoicing before all costs are incurred will remain until the Council has implemented all recommendations in the 2015 Molloy & Associates report. We expect this will be assisted by the implementation of a new module in Civica, which was nearing completion at the time of our audit.

We recommend the Council implement all recommendations of the Molloy & Associates report. We will follow up implementation of the new billing module and progress to implement the recommendations of Molloy & Associates as part of next year's audit.

Management Comment

Council has already implemented the recommendations contained in the Molloy Associates report.

2.4 Vector Control Services Business Unit

In the prior year we reported to Council on the agreement entered into between the Vector Control Services (VCS) business unit and Birchfield Mining Limited (BML). Our reported dated 24 November 2015 contained a number of matters pertaining to this arrangement. This included business risks and accounting for the agreement, and Local Authorities (Members' Interests) Act implications. We make the following further comments on these below.

Business risks and accounting for the agreement

In our report we recommended that the Council formally decide on a framework which VCS should operate under. This should take into account what level of risk is appropriate to produce VCS' financial return.

We noted assistance in the sale of a going concern of related party was an unusual transaction, and such sales are usually performed by specialist organisations. We further recommended that arrangements of an unusual nature, are brought to the Council for decision on whether the fit within the framework established.

We continue to recommend the Council implement these recommendations.

2016 status

We followed up on the progress of the sale of the dredge. As at 30 June 2016, the Grey River dredge was yet to be sold. The costs incurred by VCS (that the Council has paid for on behalf of BML) total \$157,000.

We were satisfied that the current year's expenditure has been appropriately accounted for in the financial statements, and related party and contingent asset disclosures were fairly stated.

Local Authorities (Members Interests) Act implications

We also recommended the Council approach the Office of the Auditor General (OAG), on the Local Authorities (Members Interests') Act implications of the transaction, to determine whether any approval was required by the legislation.

The OAG were approached on this matter during the year and concluded that the contracting situation is not covered by the Act, therefore no approval was required.

Management Comment

Council agrees that it needs to formally consider the risk management framework that its VCS Business Unit operates under.

2.5 Quarry rock inventory

The Council operates a number of quarries, and maintains a significant rock inventory balance in respect of this activity.

We attended physical stock counts of rock inventory at several quarry sites with the Council's quarry consultant. We observed and reviewed the measurement/stocktake procedures and considered they were robust for the purposes of recording inventory in the financial statements.

We reviewed the tonnages held and were satisfied they reconciled to the amounts included in the financial statements. We also confirmed that rock inventory was recorded at lower of cost or net realisable value.

2.6 Investment portfolio

The Council has a significant investment portfolio. The portfolio contains a range of investments including equities and bonds, and is managed by an external fund manager.

The portfolio has been recognised at fair value in accordance with applicable financial reporting standards. We verified both the closing value of the portfolio at year-end and the returns achieved during the year.

3 Areas of interest for all local authorities

We identified areas of interest for all local authorities in our audit arrangements letter. For those matters not discussed elsewhere, our audit findings are reported in Appendix 1.

4 Control environment

We performed a high-level review of the control environment. We considered the overall attitude, awareness, and actions of the Council and management in establishing and maintaining effective management procedures and internal controls. Our assessment of these areas was based on regular discussions with key members of senior management, the Chairman, and our accumulated knowledge of the Council's business.

In performing this assessment we consider both the "design effectiveness"¹ and "operational effectiveness"² of internal control. The explanation of these terms is outlined below. However, it is not the purpose of our assessment to provide you with assurance on internal control in its own right. As such we provide no assurance that our assessment will necessarily identify and detect all matters in relation to internal control.

Our findings on the Council's control environment were reported in the interim management report dated 14 July 2016.

¹ Control is effective to either prevent or detect a material error in either the financial statements and/or non-financial information. The control is "fit for purpose".

² Control has operated effectively throughout the period tested.

5 Status of previous recommendation

There is one outstanding matter from prior year reports to the Council. This is summarised in Appendix 2. We will follow up the status of outstanding matters from our interim report to Council as part of the 2017 audit.

Thank you

We would like to thank the Council and management for their assistance during the audit.



Scott Tobin
Audit Director

Appendix 1: Matters of interest for all local authorities

Areas of interest	Our audit response
Statement of service performance	
<p>Each year we audit the performance information and report on whether it fairly reflects the achievements measured against the targets and other measures in the Regional Council's Long Term Plan (LTP). This year will be the first year of reporting against the 2015-25 LTP.</p>	<p>As part of our LTP audit we were satisfied that the service performance measures outlined in the LTP provided a reasonable base for the Council to report its service performance.</p> <p>We assessed the completeness and accuracy of performance information included in the annual report as part of our final audit.</p> <p>We were satisfied that the overall "performance story" is fairly reflected in the Council's performance information.</p>
Rates	
<p>Rates are Council's primary funding source. Compliance with the Local Government (Rating) Act 2002 (LGRA) in rates setting and collection is critical to ensure that rates are validly set and not at risk of challenge. The Council should ensure it has appropriate processes in place, including seeking legal advice where appropriate, to ensure compliance of their rates and rating processes with legislation.</p>	<p>For the purposes of the audit, we reviewed the Council's compliance with aspects of the LGRA.</p> <p>Our review is for audit purposes only, and is not intended to provide you with assurance as to the legality of Council's rates setting process.</p> <p>We also reviewed a sample of differentially set and targeted rates, we were satisfied that the matters and factors used are consistent with the LGRA.</p> <p>We have no issues to bring to your attention.</p>
Related parties and conflicts of interest	
<p>Related party transactions represent a particular area of risk in most public sector audits.</p> <p>Conflicts of interest are an area of concern because of probity and the potential for matters to gain a high profile. The Auditor-General continues to receive many queries, and requests for inquiries, about conflicts of interest. A conflict of interest that is not well managed can create significant legal and reputational risks.</p> <p>The 2007 report on <i>Managing conflicts of interest: guidance for public entities</i> sets out the Auditor-General's view of what constitutes good practice in the public sector.</p> <p>It is primarily the responsibility of the Council to identify and manage conflicts of interest.</p>	<p>Other than matters discussed in section 2.4 we have no other matters to bring to your attention.</p>
Local Authority Elections	
<p>With the Local Government elections in October the Council needs to ensure the content of the annual report and summary annual report (as</p>	<p>The Annual Report was issued post-election. Therefore this was not an issue.</p>

Areas of interest	Our audit response
<p>well as any other publications issued by the Council) cannot be seen as electioneering.</p> <p>We encourage the Council to consider how it will manage the need to maintain ordinary business and continue to carry out its statutory responsibilities, while ensuring that its resources are not used, or perceived as being used, to give electoral advantage.</p>	
Fraud risk management	
<p>The auditing standard ISA (NZ) 240 The auditor's responsibilities relating to fraud in an audit of financial statements, issued by the External Reporting Board, requires that we make enquiries of:</p> <ul style="list-style-type: none"> • entity management; and • those charged with governance <p>on matters such as their assessment of the risk of fraud and the accounting and internal control systems designed to prevent and detect frauds.</p> <p>We have previously explained to the Council, the representation we will ask them to sign near the completion of the audit in relation to fraud. We will continue to require this representation from the Council.</p>	<p>Management advised us of an instance where a staff member received an unsolicited sum of money from a member of the public.</p> <p>As required by the Auditor-General's auditing standard on Fraud we reported this matter to the Office of the Auditor General.</p> <p>We did not identify any other actual or suspected fraud through our audit work, nor were we advised of any other matters concerned fraud in our direct discussions with the Chair and management.</p>
Legislative compliance	
<p>To discharge the Auditor-General's mandate, we carry out an audit of legislative compliance. We limit this review to obtaining assurance that you have complied with significant legislative requirements that may directly affect the financial statements or general accountability. Our review does not cover all of the Council's legislative compliance requirements.</p>	<p>We completed our own checklists covering the key requirements of significant legislation. Principally our focus in this area is on the accountability requirements under the Local Government Act 2002 and Rates setting under the Local Government (Rating) Act 2002.</p> <p>We were satisfied that the Council has complied with the relevant significant legislative requirements.</p>
Control environment – probity and transparency	
<p>Under our audit mandate, we are required be alert for and review matters of effectiveness and efficiency, waste, and a lack of probity or financial prudence. These matters could include the following:</p> <ul style="list-style-type: none"> • Situations where those in governance or management roles have conflicts of interest. • The payment of unusually high or unjustifiable fees to those in a governance role. 	<p>In the course of our usual audit work we remained alert for matters of performance, waste and probity. We have no issues to bring to your attention.</p>

Areas of interest	Our audit response
<ul style="list-style-type: none"> • Excessive or unusual ex gratia payments made to employees. • Frequent overriding of policies for sensitive expenditure. 	
Financial reporting disclosures	
<p>Schedule 10 of the Local Government Act and the Local Government (Financial Reporting and Prudence) Regulations 2014 detail disclosures to be included in the Annual Report. Council should review these requirements to ensure all disclosures have been included in the annual report.</p>	<p>We were satisfied that all the disclosures required by schedule 10 of the Local Government Act and the Local Government (Financial Reporting and Prudence) Regulations 2014 have been appropriately included in the Council's annual report.</p>

Appendix 1: Status of recommendations

Outstanding matters from prior years

Recommendation	Current status	Management's proposed action
Audit Committee		
<p>Assess whether the Council is covering the key functions of an audit committee.</p> <p>The link below contains guidance and information from the Office of the Auditor-General. This is should be used as the reference point for the assessment.</p> <p>http://www.oag.govt.nz/our-work/audit-committees</p>	<p>Outstanding – No progress has been made.</p>	<p><i>This is not a matter for management. It is up to Council to decide whether they want an Audit and Risk Committee.</i></p>

Appendix 2: Mandatory disclosures

Area	Key messages
Our responsibilities in conducting the audit	<p>We carried out this audit on behalf of the Controller and Auditor-General. We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001.</p> <p>The audit of the financial statements does not relieve management or the Council of their responsibilities.</p> <p>Our audit engagement letter contains a detailed explanation of the respective responsibilities of the auditor and the Council.</p>
Auditing standards	<p>We carry out our audit in accordance with generally accepted audit standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency that are immaterial to your financial statements. The Council and management are responsible for implementing and maintaining your systems of controls for detecting these matters.</p>
Auditor independence	<p>We confirm that, for the audit of the West Coast Regional Council's financial statements for the year ended 30 June 2016, we have maintained our independence in accordance with the requirements of the Auditor-General, which incorporate the independence requirements of the External Reporting Board.</p> <p>Other than this audit, which includes our report on the Summary Annual Report, we have not provided any other engagements for the West Coast Regional Council during the year ended 30 June 2016. In addition, we have no relationships with, or interests in, the West Coast Regional Council.</p>
Other relationships	<p>We are not aware of any situations where a spouse or close relative of a staff member involved in the audit occupies a position with the West Coast Regional Council that is significant to the audit.</p> <p>We are not aware of any situations where a staff member of Audit New Zealand has accepted a position of employment with the West Coast Regional Council during or since the end of the financial year.</p>
Unresolved disagreements	<p>We have no unresolved disagreements with management about matters that individually or in aggregate could be significant to the financial statements. Management has not sought to influence our views on matters relevant to our audit opinion.</p>

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 December 2016
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 30 November 2016
Subject: **SCHEDULE OF MEETING DATES FOR 2017**

Attached is a proposed meeting date schedule for 2017.

All dates are the second Tuesday of the month with the exception of the November meeting which will be held on Monday 13 November 2017.

RECOMMENDATION

That Council adopts the 2017 Schedule of Meeting Dates.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

SCHEDULE OF MEETING DATES FOR 2017

ORDINARY MEETING AND RESOURCE MANAGEMENT MEETINGS
(Starting with RMC meeting: Commencing at 10.30 am)

MEETING MONTH	DATE
January	No Meeting
February	14 February
March	14 March
April	11 April
May	9 May
June	13 June
July	11 July
August	8 August
September	12 September
October	10 October
November	Monday 13 November
December	12 December

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 13 December 2016
 Prepared by: Nichola Costley – Manager Strategy and Communications
 Date: 29 November 2016
 Subject: **Council involvement in the Ballance Environment Awards**

Purpose

To seek Council support of involvement in the Ballance Environmental Awards.

Background

Support is sought from Council to investigate the costs and benefits of the Council's participation in the Ballance Environment Awards. The awards are a long running nationwide award programme recognising good environmental and sustainable farming practices. Supported by the majority of the Regional Councils they are considered to be a successful non-regulatory method of promoting environmental and sustainable farming practices.

It is proposed that we join Tasman District Council, Nelson City Council and Marlborough District Council in a partnership to promote the awards in the north and west of the South Island. The awards are managed throughout the country by an independent trust, the New Zealand Farm Environmental Trust. The regional councils are seen as a key partner. As regulators, the limits and targets set by the Councils provide the framework from which environmental improvements can be made.

The awards identify and celebrate best practice with a view to foster a more environmentally focussed use of the land by farmers. In many cases, farmers learn from other farmers. In providing a showcase for those that are managing their operations with the environment in mind, others will follow.

Many of the targets and outcomes we are seeking through our regional plans, particularly for water quality, is seeking the very work the leading farmers have recognised as providing long term benefits to their operations, for example the greater appreciation of sustainable practices in waterways and effluent management.

The benefits

Several benefits accrue from involvement in the awards including:

- Providing a means to foster a self-regulating industry with relatively little investment;
- Council staff have the opportunity to learn more about farmers in their region and sharing their knowledge and key messages through the judging process and associated field days;
- Access to a pool of top quality farmers who can be an invaluable resource to Council;
- Opportunities to use award winners as mentors and role models within the region; and,
- The opportunity to create a specialised regional award which recognises the farmer who is actively "walking the talk" in terms of the specific messages this Council wants to promote.

While the four Councils identified have been approached for participation, there are natural affiliations within the specific catchments, for example the West Coast has a closer relationship with Tasman due to geography and farming type and methods. These affiliations could lead to further shared environmental campaigns and messages leveraging cost effectiveness and shared resources.

The cost

The New Zealand Farm Environment Trust managing the national awards have informed us that the contribution from the four councils would be a total of \$30,000 on a pro rata basis. At the time of writing, Tasman District Council is currently going through a similar process in seeking approval from their Council and inclusion of the project within their 2017-18 Annual Plan. Support from the Tasman District Council would effectively limit this Council's

investment to \$15,000. This may reduce further dependent on the involvement of Nelson City and Marlborough District Council.

As the partnership with the other councils is yet to be finalised, we are therefore seeking Council's approval and support to investigate the value that could be derived from our involvement with the Trust and partnering councils.

RECOMMENDATION

That Council:

- 1. Receives this report;*
- 2. Approves the Council to take part in negotiations to enter the Ballance Environment Awards in partnership with the Tasman District Council, Nelson City Council and Marlborough District Council.*
- 3. Approve up to a maximum of \$15,000 to be included in the 2017-2018 Annual Plan budget for the West Coast Regional Council's contribution to the awards.*

Michael Meehan
Chief Executive Officer

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 13 December 2016
Prepared by: Andrew Robb – Chairman
Date: 1 December 2016
Subject: **CHAIRMAN'S REPORT**

Meetings Attended

- I attended the Mayors and Chairs Forum in Westport on Tuesday 15 November.
- I took part in the teleconference for the Governance Group on 15 November.
- I took part in a teleconference for the Regional Sector Group on 18 November.
- I attended a luncheon meeting with Hon Bill English and National List MP Maureen Pugh on 23 November.
- I will be meeting with NZTA on Wednesday 7 December to discuss roading issues on the West Coast.

RECOMMENDATION

That this report be received.

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 13 December 2016
Prepared by: Michael Meehan – Chief Executive
Date: 30 November 2016
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings Attended

- I attended the Franz Josef and Lower Waiho rating district meetings on 9 November.
- I attended the Mayors and Chairs Forum in Westport on 15 November.
- I met with West Coast/Tasman MP Damien O'Connor on 22 November.
- I attended a luncheon meeting with Hon Bill English and National List MP Maureen Pugh on 23 November.
- I attended a hui with Tim Rochfort, Chairman of Te Runanga o Makaawhio.
- I will be meeting with NZTA on 7 December.
- I will be attending the Franz Josef Working Group meeting on 9 December.

Annual Leave

I took four days annual leave during the reporting period.

RECOMMENDATION

That this report be received.

Michael Meehan
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- | | | |
|---------|-------|---|
| 65 – 66 | 8.1 | Confirmation of Confidential Minutes 14 November 2016 |
| 67 – 68 | 8.1.2 | Confirmation of Confidential Minutes - Greymouth Joint Floodwall Committee Meeting 14 November 2016 |
| | 8.2 | Overdue Debtors Report (to be tabled) |
| | 8.3 | Response to Presentation (if any) |
| | 8.4 | In Committee Items to be Released to Media |

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 14 November 2016		Item 1 & 2 protecting privacy of natural persons Section 7 (3) (a) of the Local Government Official Information and Meetings Act 1987.
8.2	Confirmation of Confidential Minutes Greymouth Joint Floodwall Committee		
8.3	Overdue Debtors Report (to be tabled)		
8.4	Response to Presentation (if any)		
	In Committee Items to be Released to Media		

I also move that:

- Michael Meehan
- Robert Mallinson
- Gerard McCormack
- Randal Beal
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.